

COVID-19 PROTOCOLS FOR CAMPUS EVENTS

GUIDANCE FOR EXTERNAL EVENT GUESTS

THE FOLLOWING PROTOCOLS AND GUIDELINES APPLY SPECIFICALLY TO EXTERNAL GUESTS/PERSONS ATTENDING A UNIVERSITY/CAMPUS EVENT

INDOOR EVENTS

Vaccination and Masks

- Proof of vaccination, including booster, OR proof of negative laboratory COVID test, is required for event guests, speakers, etc.
- Vaccination and negative test documentation will be checked at the door. Event organizers must provide staff to check documentation.
- Masks are required indoors.
- Participants who are sick, having symptoms, or within their isolation period based on a recent COVID+ test, may not attend.

Documentation Details

- Acceptable forms of proof of vaccination and booster:
 - Must include name, type of vaccine, and dates administered, at minimum
 - Guests may show a paper copy, digitally on a phone, a QR code, immunization record from health care provider, etc
 - Foreign vaccines must be WHO listed and documentation must be in English
 - Initial series and booster may be on separate documents
- **If the initial vaccination series was recent, the guest may not be eligible for a booster yet.** Moderna and Pfizer are eligible for a booster after 5 months and J&J are eligible after 2 months. Guests should be given 1 month after initial eligibility to complete the booster.
- If guest provides test results for entry, the laboratory test (**home tests are NOT accepted**) must have been conducted in the last:
 - 2 days for a PCR test, or
 - 1 day for an antigen test
- Attendee documents are to be **VIEWED ONLY**; event organizers, ushers, volunteers, etc, **must not** make or keep copies of vaccination or COVID test documentation.

OUTDOOR EVENTS

- Masking outdoors is highly recommended when in close proximity to other people.
- Participants who are sick, having symptoms, or within their isolation period based on a recent COVID+ test, may not attend.
- Proof of vaccination or negative test result is not required.

GUIDANCE FOR EVENT ORGANIZERS

Staffing

- Event organizers must provide staff to usher and work the door checking documentation.
- Care must be taken to plan the number and location of the staff checking documentation to ensure smooth and controlled entry into the event.

QR Codes

- If a QR code with no dates is shown, a QR code app such as SMART Health Card Verifier will be needed to read it

Masks and Ventilation

- Masks may be removed intermittently by those on stage, and those eating and drinking.
- Enhanced masking recommended at this time and a supply of surgical masks should be on site for those who are without a mask or who want to double mask (surgical under cloth). A limited number of surgical masks are available from the Student Health Center for small events (under 100 attendees) use. Large events should purchase their own supply.
- The event space and flow should be arranged to maximize ventilation.

Ticketing and Communication

- All event emails, google forms, flyers, letters, etc, should contain the phrase “Proof of vaccination, including booster, OR negative laboratory COVID test is required. See more information at dominican.edu/covid-19-event-guidelines. We encourage event organizers to send out reminders with this information at least twice before events occur.
- If using a google form or similar system, have the participant attest that they “understand that proof of vaccination, including booster, OR proof of negative laboratory COVID test, must be presented to enter the event. A laboratory COVID test must be collected within 48 hours of the event time.”
- **Large events (100+)/External events:** Ticketing must be arranged through Events Management: emo@dominican.edu. The ticketing system contains certification language for participants to be notified that proof of vaccination and masks are required.
- **Small events(<100):** Ticketing is optional, however, a record of attendance at the event must be maintained. This must include first, last name, phone number, email and event date/location. Either an RVSP list or day-of-event check-in/registration may serve this purpose.

Food Service

- There are no COVID restrictions on food service at this time.

Dominican Students, Faculty, Staff are EXEMPT from event vaccination checks:

Because the University requires proof of vaccination (or approved exemption) for all members of campus, we DO NOT require students, faculty, or staff to show proof of vaccination at events. A Dominican ID should be shown and accepted as vaccination verification. Questions about COVID vaccinations for students, faculty, and staff should be directed to penguinprepared@dominican.edu.

General Public/Visitors are NOT considered Event Attendees

Campus buildings are open to the public and visitors are alerted by signage on all exterior doors that **vaccination is required to enter**. Daily visitors are generally not required to provide proof of vaccination or negative test.

Spectators at Athletic Competitions

Spectator guidelines are coordinated with Marin County Public Health and are not covered by this document.