



## ***RESOURCES SURVIVORS OF SEXUAL VIOLENCE, DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING***

### **Emergency Procedures**

- Get Safe. Ensure your safety. If the environment is not safe or secure, go to a safe location.
- Get Help.
  - Call local Police at 911, or **9-911** from a campus phone, immediately.
  - Call Campus Security at **(415) 269-6070**, a friend, or a family member to ask them to come to the location for support.
  - Seek Medical Attention. If transportation is needed to get medical treatment, contact Campus Security at **(415) 269-6070**. Hospitals in the local area of our San Rafael campus are:
    - Marin General Hospital, 250 Bon Air Rd, Greenbrae, 415-925-7200
    - Kaiser Medical Center, 99 Monticello Rd, San Rafael, 415-444-2400
    - Novato Community Hospital, 180 Rowland Way, Novato, 415-209-1350
    - Note: In some cases, hospitals are required to report sexual assaults to law enforcement.

### **Sexual Assault Procedures**

It is extremely important to preserve all evidence of a sexual assault if a criminal prosecution is to be considered.

- Secure the room where the assault occurred (if possible) and do not allow anyone else to enter.
- Do not disturb the area where the offense was committed.
- Preserve all physical evidence of the assault. Do not bathe, shower, douche, or use a toothbrush. Do not wash or discard any articles of clothing worn during the assault.
- Try to remember any helpful details that might assist in identifying the person responsible, such as scars, marks, jewelry, dress, language, etc.
- Seek medical attention. Physical injuries might not be apparent, so a medical examination or a discussion with a health care provider about the risk of exposure to sexually transmitted diseases and the possibility of pregnancy resulting from the sexual assault may be helpful. Should there be a concern that a rape drug has been used, ask the health care provider to take a urine sample.
- Collect medical-legal evidence. Collection of evidence entails interaction with police and a police report. Prompt collection of physical evidence is essential should you later decide to pursue criminal prosecution and/or a civil action. Medical-legal evidence may be collected at the hospital locations listed above. The community agencies listed below may be able to assist survivors of sexual assault by having an advocate provide guidance, counseling, and support surrounding this process.

## **Support Resources**

Do not be afraid to ask for help and support from a friend, family member or one of the on and off campus resources listed below.

### **University Counseling Services**

415-485-3258

Bertrand Hall, Room 100

Counselors and our off-campus partners at Community Violence Solutions and the Center for Domestic Peace are available to aid students to work through feelings, and explore the impact and meaning of their experience of assault or violence. Medication, treatment and referrals to long-term treatment are also available. All counseling is confidential and only in the event of a threat to oneself or someone else is a counselor legally and ethically bound to step beyond the confidentiality maintained by university counseling services and student health services to safeguard the well-being of all involved.

### **Community Violence Solutions (CVS)**

[www.cvsolutions.org](http://www.cvsolutions.org)

24-hour Confidential Crisis Line: 800-670-7273

San Rafael office: 415-259-2850

30 N. San Pedro #170, San Rafael, CA 94903

Community Violence Solutions (CVS) is dedicated to working in partnership with the community to end sexual assault and family violence through prevention, crisis services, and treatment. Formerly called Rape Crisis Center, Community Violence Solutions offer several options for support:

- Step-by step instructions on how to proceed in the first 72 hours following a sexual assault
- Referrals to the Sexual Assault Response Team or a hospital of your choosing
- Medical, Legal, and Reporting Options

### **Center for Domestic Peace**

[www.centerfordomesticpeace.org](http://www.centerfordomesticpeace.org)

English: 415-924-6616

Spanish: 415-924-3456

734 A Street, San Rafael, CA 94901

Center for Domestic Peace mobilizes individuals and communities to transform our world so domestic violence no longer exists, creating greater safety, justice and equality. The Center for Domestic Peace works with individuals who are survivors of dating violence and domestic violence.

### **Other On-Campus Resources**

Student Health Center (Bertrand Hall, 1<sup>st</sup> floor): 415-485-3208

Office of Student Life (Edgehill Mansion, 2<sup>nd</sup> floor): 415-485-3223

The degree to which confidentiality can be protected depends upon whether the University has a legal duty to respond to the allegations and the professional role of the person consulted. That professional person should address the scope of confidentiality before specific facts are disclosed. In certain instances, the University may need to report conduct to law enforcement authorities, or initiate an investigation and disciplinary process, even when the complainant has not decided to do so.

## **Reporting Options and Resources**

Students and employees may have the following reporting options, resources, and procedures available to them, and they can be explained further by staff in the Student Life or Human Resources offices.

For all reports:

- Medical and counseling support or resources will be offered
- You may request changes (interim protective measures) to your academic (class schedule) situation, living situation, transportation situation, working situation, or seeking protective measures or no contact order.
- A report of this nature will be reflected in the University's annual crime statistics if it meets reporting criteria.

<b>Option</b>	<b>Investigation and Disciplinary Process</b>	<b>Assistance Reporting to Local Police*</b>
<b>Reporting the assault and pursuing University charges only.</b>	The University will proceed with an investigation and disciplinary process (if evidence supports doing so).	
<b>Reporting the assault and pursuing Criminal charges only.</b>	The University will proceed with an investigation and disciplinary process (if evidence supports doing so).	The University will coordinate assistance, if requested, to make a report to the local Police Department.
<b>Reporting the assault and pursuing both University and Criminal charges.</b>	The University will proceed with an investigation and conduct process (if evidence supports doing so).	The University will coordinate assistance, if requested, to make a report to the local Police Department.
<b>Reporting the assault, but choosing not to pursue charges.</b>	The University may proceed with an investigation, and, if appropriate, a disciplinary process.	

\*In certain instances, the University may need to report conduct to law enforcement authorities even when the complainant has not decided to do so.

The processes listed above may occur simultaneously, although the University's disciplinary processes and the Criminal process occur independently of each other.

## Filing a Complaint

In a situation where an individual wishes to file a formal report with the University regarding discrimination, harassment, sexual misconduct or retaliation, that person should do so by filing a Formal Complaint with the University.

When complaint is against:	File complaint with:	Follow procedures in the:
A student	Title IX Coordinator, Deputy Title IX Coordinator, or Director of DEI	Student Handbook
An administrator, staff member, faculty member, group/program or third-party consultant/ contractor/vendor	Title IX Coordinator / Director of HR, or Deputy Title IX Coordinator	Grievance Procedures in current Employee Handbooks

Consult the complete Title IX Policy and Discrimination, Harassment, and Retaliation Prevention Policy for Employees, Student Handbook Grievance Process and Grievance Procedures in the current Faculty and Staff Handbooks on the University website ([www.dominican.edu](http://www.dominican.edu)) for complete and detailed information.

## Reporting to External Agencies

Individuals who feel they have been the victim of discrimination, harassment, or sexual misconduct have the right to also report the matter to appropriate law enforcement authorities. The University will do everything within reason to assist students, faculty, or staff in working with law enforcement. Individuals also may file a complaint relating to prohibited harassment in employment with either the Federal Equal Employment Opportunity Commission or the California Department of Fair Employment and Housing; they also may bring a complaint concerning discrimination on the basis of race, color, national origin, gender or disability to the attention of the Office for Civil Rights in the U.S. Department of Education. An individual may also have the right to pursue further legal remedies, including a prohibition on further harassment, damages, and attorneys' fees in court, if the matter has not been resolved. Any member of the University community may seek assistance from the Director of Human Resources regarding how to contact the state and federal agencies with a claim of harassment.