



June 8, 2020

Dominican ID: «AltId»

Dear «first\_name»,

Greetings from Dominican! We hope this email finds you and your family well given our current environment.

**Dominican will issue Emergency Grants to students from the CARES Act.**

Through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Dominican received funding to provide emergency grants to students, "... to help cover expenses related to the disruption of campus operations due to coronavirus" (Education Secretary Letter to University Presidents, April 9, 2020).

**Grants will be issued as a check and mailed to students.**

Grants will be issued in the form of a check, mailed to the student's address on file with the University. We anticipate issuing over 1,200 checks so we ask for your patience as we work on distributing the funds, issuing checks, manually putting them in envelopes, and mailing. We anticipate this process taking through the summer as Shelter-in-Place restrictions are still in place in Marin County.

**Students should check their mailing address if they've moved.**

Your check will be mailed to the address we have on file. If you have recently moved, please send an email to [bills@dominican.edu](mailto:bills@dominican.edu) and include your First and Last Name, Dominican ID Number, and Accurate Address. Note: If you send us an email with a change of address more than 48 hours after receipt of this email, we may not be able to update the address on the check.

**Notify Dominican if you did not have an expense related to COVID disruption.**

These funds are for the purpose of covering "expenses related to the disruption of campus operations due to coronavirus" such as, but not limited to, moving costs, technology costs, furniture costs, etc. If you did not experience an expense due to the disruption, then you are ineligible for these funds and are required to notify Dominican. Please send an email to [emergencyaid@dominican.edu](mailto:emergencyaid@dominican.edu) with the subject "CARES Funding" and include the following information:

- First and Last Name
- Dominican ID Number
- Statement saying you did not experience an expense related to COVID disruption

If you did experience a cost due to the COVID disruption, there is nothing further you need to do.

**Visit Dominican's CARES website for more information.**

For more information, including who is eligible to receive these funds and how to apply for additional funds, please see the CARES Act website - [dominican.edu/cares](http://dominican.edu/cares)

If you have questions, please send an email to [emergencyaid@dominican.edu](mailto:emergencyaid@dominican.edu). Always make sure to include your first and last name and Dominican ID number.

The Dominican CARES Task Force

*Diane Bouchard, Manager of Student and Account Receivables*

*Rebecca Keenan, Executive Director of Financial Aid and Enrollment Management*

*Lorisa Lorenzo, Associate Dean of Students*

*Zelotes Smith, Director of Financial Aid*