

## GRADUATE DEGREE APPLICATION

THIS APPLICATION MUST BE SUBMITTED TO THE REGISTRAR'S OFFICE BY:\*

➤ **November 15, 2019** to be eligible for a May 2020 degree conferral

**\*Any form received after due date may be subject to a late filing fee: \$100**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

I plan to participate in the May 2020 Commencement Ceremony: ☐ Yes ☐ No

***In order to participate in the May 2020 Commencement ceremony, all graduation requirements must be completed and all financial obligations to the university must be met.***

It is the student's responsibility to log into Self Service >Academic Plan and check that the correct Degree/ Major/ Concentration are recorded. If a discrepancy is found, a Declaration of Major or Minor form must be filed with the Registrar.

**Student's Statement:** *I have discussed completion of graduation requirements with my advisor and will complete all requirements by the term ending May 2020*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Advisor's Certification:** *I have discussed completion of graduation requirements with the student. He/ She is in good standing and should fulfill all requirements by the term ending May 2020*

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Date

Address to which you would like your diploma mailed:

\_\_\_\_\_

Diplomas will be mailed approximately 90 days from the end of the graduation term. Notify the Registrar of any address changes.

**Registrar's office Use**

Date Processed: \_\_\_\_\_