Thank you for your interest in becoming an Orientation Mentor to the incoming Freshmen Class of 2019! An Orientation Mentor is a new and exciting role for student leaders at Dominican. The main focus is to welcome incoming students to our community and to provide opportunities for discussion, community building and an understanding of our traditions, academic life and campus culture. Being part of this team is a big commitment and we are in need of a diverse group of dynamic student leaders who are dedicated, flexible and enthusiastic like YOU! We are also searching for students who embody the four Dominican Ideals of Study, Reflection, Community and Service, as well as those who have a desire to foster a lasting relationship as a peer mentor and role model to new students. All are invited and welcome to apply. Please make sure that you can meet all the requirements below before you submit your application.

Job Duties and Expectations:

- Facilitate a group of approximately 10-20 new students. Lead discussion during peer group sessions.
- Commit to attending the following: 2 training days in the Spring 2015 semester; early move-in for the fall semester for training/orientation; new student move-in day; ALL orientation activities including meals; 6 training sessions throughout the academic year (3 in Fall 2015, 3 in Spring 2016); 6 mandatory group meetings after orientation with your freshmen (3 in Fall 2015, 3 in Spring 2016); informal social meetings.
- Help plan and organize social activities, group presentations and evening events for orientation and throughout the academic year.
- Help with behind-the-scenes work like setting up for events, making posters, assisting Student Life staff
- Engage with students and provide overall support to make each program a success in accordance with Dominican goals and mission.
- Be outgoing, energetic, organized and accountable!

As an Orientation Mentor, you will be required to attend multiple training sessions starting this semester and continuing over the summer before the official Orientation training in August. You must make a year-long commitment to this program. For your commitment to this endeavor, all Orientation Mentors will be compensated with a $2,000.00 scholarship. You will also be honored at a dinner at the end of the year. If you cannot make this commitment, then it will be difficult for you to serve as an Orientation Mentor.

Dates to remember:

March 27: Application Due by 5pm to Office of Student Life front desk, 2nd Floor Edgehill Mansion
April 17: Decisions are made by this date (or earlier); everyone finds out if they were chosen for the position
April 26: All OMs must meet for initial discussion about the position and expectations; Go to NDNU for competition
May 15: All OMs must attend first training session; Library 207, 10AM – 12PM
August 13: Move in date for OMs for 4 days of training before Orientation begins
August 19-23: Fall 2015 Move-In Day and ORIENTATION!
Fall 2015-Spring 2016: Mentor duties throughout the year to include trainings, social events & mandatory meetings

Applications are due on Friday, March 27th by 5pm

Please submit all application materials to Lauren Castro on the 2nd Floor of Edgehill Mansion. If you have any questions before March 27th, please email: lauren.castro@dominican.edu.

Thank you for your interest!
ORIENTATION MENTOR APPLICATION

Personal Information (Please print clearly)

Name: _______________________________ Gender: □ Male □ Female □ Choose not to state

Major: _______________________________ Minor (if any): _______________________________

Current GPA: __________________________ Current Class Level: □ Freshman □ Sophomore □ Junior

Cell Phone #: (_____) ______________________ Alt.Phone # (_____) ______________________

Housing for 2015-2016: □ On-Campus (if possible) □ Commuter

School E-mail Address: ______________________________________________________________

Personal E-mail Address: ___________________________________________________________

Have you been an Orientation Leader? □ YES □ NO What year(s) were you an OL? ___________________

Check if you can only commit to helping with Orientation, and cannot be a Peer Mentor □

A Little More About You

Please respond to the following questions and attach your answers to this application form. Limit each response to 4-6 sentences, typed single-spaced.

1. Why do you want to become an Orientation Mentor? Returners: Why do you want to be an Orientation Mentor again? Have you learned something new in the last year that will add to your experience if you are chosen again?
2. One of your freshmen is not participating with the rest of the group because they are homesick. How would you make this student feel more welcome? What campus resources would you tell them about?
3. What would you do if you overheard another Orientation Mentor giving negative or false information to their group of freshmen?
4. Describe a specific study skill or technique that you have developed at Dominican that has helped you succeed academically. How would you convey this to your freshmen?
5. What do you hope to gain from this experience? In addition, what training or skills do you think you will need to become the best Orientation Mentor you can be? Returners: What training or skills do you think you’ll need to be an even better Orientation Mentor?
6. Please list everything that are you involved in on- or off-campus (for example, student organizations, activities, jobs, internships, projects, courses, societies, clubs, study abroad trips, sports) and how much time is spent per week doing each of these things?
7. Choose three words that best describe your leadership style.
8. How would you continue to mentor your freshmen through their first year of college?

Resume

Please list the activities/organizations and work experience that you have been involved in, the years of involvement, and any leadership positions held in each. Please include one peer reference and one staff/faculty reference.

Questions? Ask Lauren Castro, Director of Student Activities & Leadership at 415-485-3282 or lauren.castro@dominican.edu
# Orientation Mentor Application

**Time Management Worksheet**

A point system has been devised to use as a framework for outside involvement. If your points total 20 or more, it may be challenging for you to fulfill the duties of an Orientation Mentor. As you complete this worksheet, keep in mind that your commitment to academics should be your top priority and the expectations of being an Orientation Mentor should be fully considered among your other extra- and co-curricular activities. Please complete this worksheet as part of the entire application.

*It is recommended by the Department of Student Life that an Orientation Mentor should be within the 20 point range on this scale.*

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<table>
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<tbody>
<tr>
<td>1. Average semester load (15 units)</td>
<td>+5 points</td>
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<tr>
<td>Each unit over 15</td>
<td>+1 point</td>
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<tr>
<td>Service learning course</td>
<td>+2 point</td>
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<tr>
<td>2. Student teaching, LINES, hospital shadowing or nursing/OT clinical</td>
<td>+10 points</td>
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<tr>
<td>-or any other field work placement required for academic major-</td>
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<tr>
<td>3. Internship / Off-Campus Job (less than) 20 hours per week</td>
<td>+10 points</td>
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<tr>
<td>On-Campus Work Study Position(s) (less than) 20 hours per week</td>
<td>+8 points</td>
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<tr>
<td>4. Athletic Membership</td>
<td>+8 points</td>
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<td><em>University team</em></td>
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**TOTAL:**  

If an applicant exceeds 20 points on this scale before hiring, the applicant may be asked to discuss all of their commitments with the Director of Student Activities and Leadership during the interview process.