

Return of Disbursed Funds Form

Student Last Name	First Name	Middle Initial	Dominican Student ID Number
Street Address	City	State	Zip
			Phone or Cell Phone Number

If you have received a disbursement from a loan and would like to return some or all of that disbursement to the lender **and** it is within 30 days of the date of the disbursement notification email was sent to you, complete and return this form to the Office of Financial Aid. If more than 30 days have passed since the date of the disbursement notification email, please contact your loan servicer/lender for guidance on how and where to return your loan money.

- Information regarding the disbursement notification email date is found in your students.dominican.edu email account.
- Information regarding the disbursement date for your loans and the disbursement amount is found on the "Loan History" and "Your Disbursements" sections in the Dominican Financial Aid Portal (<https://aid.dominican.edu>).
- For Federal Loans, information on your Loan Servicer is found through the National Student Loan Data System (www.nslds.ed.gov). For Private Loans, you will need to contact your lender.

You will need to complete a different form for each loan you would like to return.

Please answer the following questions:

1. Which loan would you like returned?

<input type="checkbox"/> Subsidized	<input type="checkbox"/> Parent PLUS	<input type="checkbox"/> Private
<input type="checkbox"/> Unsubsidized	<input type="checkbox"/> Grad PLUS	<input type="checkbox"/> Perkins

2. From which semester would you like the funds returned?

<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer
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3. The total amount that disbursed (credited) to my student account was: \$ _____

4. Out of that amount, I would like to return a total of: \$ _____

5. I would like to return these funds because:

<input type="checkbox"/> Funds processed and received in error	<input type="checkbox"/> My enrollment plans have changed
<input type="checkbox"/> I no longer want the funds	
<input type="checkbox"/> I requested too much money	<input type="checkbox"/> Other: _____

6. Have you received a refund from this loan?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Note: If yes, you will need to return the refund to the Business Services Office

7. Do you want to decline future disbursements of this loan within this same academic year?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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CERTIFICATION

I understand that I am making a formal request to have loan money returned to my lender. I understand that any balance due on my student account following the return of funds is my responsibility and is subject to finance charges and late payment fees under University policy. I am authorizing the Office of Financial Aid to process this return.

Borrower Signature (parent signature required if the return is for a Parent PLUS Loan)	Date
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For Office Use Only

FUNDID: _____ Gross Amount Disbursed: \$ _____ Gross Amount to Return: \$ _____ Gross Award Amount: \$ _____
 Processed in PF Reported to BSO Reported to COD Reported to ELM Processed By: _____ Date: _____