

**Storing Epson special media**

To keep the quality of Epson special media:

- Store unused media in the original plastic bag and outer package so as to avoid moisture problems.
- Avoid storing the media in places exposed to high temperature, humidity, or direct sunlight.

**Using paper other than Epson special media**

When you use paper other than Epson special media, or print using the RIP (Raster Images Processor), see the instructions included with the paper or RIP system, or contact your supplier for more information.

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**Using Roll Paper**

**Attaching the roll paper to the spindle**

When installing the roll paper onto the spindle, follow the steps below.

1. Slide the black movable flange off the end of the spindle.

![Attaching the roll paper to the spindle](image-url)
2. When attaching roll paper with a 2-inch core, remove the gray attachments from the flanges.

*Note:*
*Keep the gray attachments in a safe place for future use.*

When attaching roll paper with a 3-inch core, slide the gray attachments to the black and white ones, matching the four arrows.
3. Place the roll paper on a flat surface so that it does not unwind. Slide the roll paper onto the spindle and onto the white flange until it fixes into place.

![Diagram of roll paper on spindle]

Note:
Do not stand the spindle when attaching the roll paper. It may cause slant paper feeding.

4. Slide the black movable flange (removed in step 1) onto the spindle and into the end of the roll paper until it fixes into place.

![Diagram of roll paper with flange]

Removing the roll paper from the spindle

To remove the roll paper from the spindle, follow the steps below.

1. Place the paper loaded spindle down on a flat surface.

2. Slide the black movable flange off the end of the spindle by tapping the same end of the spindle with your hand to loosen it. The flange is removed.
Caution:
To remove the black movable flange from the spindle, do not hold the spindle vertically and tap the end on the floor; otherwise, damage may occur.

3. Remove the roll paper from the spindle.

Note:
Store unused roll paper in its original package. Put the roll paper into the plastic bag and outer package so as to avoid moisture problems.

Attaching and removing the spindle from the printer

To attach the paper loaded spindle to the printer, follow the steps below. When you remove the spindle from the printer, clear the roll paper from the paper insertion slot, then reverse the steps below.

1. Open the roll paper cover.

2. Make sure that the movable flange is fixed into the end of the roll paper properly.
3. Hold the roll paper spindle so that the fixed flange is on the right side. Then place the spindle on the groove on top of the printer once.

Note:
To mount the spindle correctly, match the color on the end of the spindle with the mounting bracket.

4. Lift the spindle again, then place it on the mounting brackets inside the printer.
5. Close the roll paper cover or see “Loading roll paper” on page 246 to load paper.

**Loading roll paper**

To load roll paper, follow the steps below.

**Note:**
You may want to setup the paper basket before printing. See “Setting the Paper Basket” on page 274.

1. Open the roll paper cover. Make sure that the roll paper is attached to the printer properly.
2. Make sure that the printer is on.