Preliminary Teaching Credential

FAQS

California Commission on Teacher Credentialing - [http://www.ctc.ca.gov](http://www.ctc.ca.gov)

Q: How do I get a copy of my credential
   A: The Commission does not print and mail official copies of documents. An individual's official document can be found on the Commission's website. Here is a link to instruction on how to print a copy of your credential: [https://www.ctc.ca.gov/credentials/print-doc](https://www.ctc.ca.gov/credentials/print-doc)

Q: What type of credential do I have and how do I list it on my resume?
   A: Which credential depends on your program, but see below for the three credential types.
   
   Multiple Subject: SB 2042 Preliminary Multiple Subject Teaching Credential
   Single Subject: SB 2042 Preliminary Single Subject Teaching Credential
   Education Specialist: Preliminary Education Specialist Mild/Moderate Teaching Credential

Q: What does having a SB 2042 preliminary credential mean?
   A: The term “SB 2042 Credential” is used for multiple and single subject credentials issued under the statutes of Senate Bill 2042 (Alpert/Mazzoni) beginning in 2003. Holders of SB 2042 credentials are required to complete a two-year induction program of support & formative assessment during the first two years of teaching before earning a clear credential.

Q: What does it mean to "clear" my credential?
   A: Teachers holding a Preliminary Multiple Subject or Preliminary Single Subject must complete a Commission-approved induction program to obtain a California Clear Teaching Credential.

   - Multiple Subject Teaching Credential: [http://www.ctc.ca.gov/credentials/leaflets/cl561c.pdf](http://www.ctc.ca.gov/credentials/leaflets/cl561c.pdf)
   - Single Subject Teaching Credential: [http://www.ctc.ca.gov/credentials/leaflets/cl560c.pdf](http://www.ctc.ca.gov/credentials/leaflets/cl560c.pdf)
   - Preliminary Education Specialist Induction Program. Please visit [www.ctc.ca.gov](http://www.ctc.ca.gov) to view a list of institutions that offer a Commission-approved Clear Education Specialist Credential program. Search under “Program Sponsors.”

Q: How long is my credential valid?
   A: All preliminary teaching credentials are valid for 5 years.

   Credentials may lapse without penalty until an individual has an offer of employment in a position which allows for the completion of the clear credential requirements.
Commission staff may issue an extension of time by appeal for a credential or permit when an applicant verifies good cause for not completing the renewal requirements. An appeal may be issued only once, except in cases where the extenuating circumstances continue to exist and the applicant has made sufficient progress toward completion of the requirements.


Note: The Commission is continually reviewing existing statutes and regulations for credentials and permits. If you are considering allowing your credential or permit to lapse because you do not plan to use it in the near future, you may have to qualify under the new requirements when you decide to reinstate it.

**Q: What is a BTSA Induction Program?**

A: BTSA Induction, an acronym for "Beginning Teacher Support and Assessment" Induction, is a state-funded program co-sponsored by the California Department of Education (CDE) and the Commission on Teacher Credentialing (CTC). http://www.btsa.ca.gov/

An Induction program is a two year process that requires you to meet regularly with your Support Provider, set goals, and examine your practice. Workshops provide you with new ideas and networking time with other beginning teachers. Successful completion meets the requirement for a California Clear credential.

Marin County Induction:  http://www.marinchools.org/BTSA-Induction/Pages/default.aspx

North Coast School of Education (NCSOE) offers Induction for teachers within the NCSOE service area (Del Norte, Humboldt, Lake, Mendocino, Nevada and Sonoma Counties).  http://www.ncsoe.org/

**Q: I was a Dual candidate and earned an Education Specialist and a Multiple/Single-Subject credential at the same time.  Do I have to complete two Induction programs?**

A: The Induction program must be approved specifically for special education. An individual with both general education (multiple or single subject) and special education preliminary teaching credentials may complete one set of clear credential requirements through induction. The list of professional development options in the IIP must address the candidate’s needs for both the general education and special education credentials. To clear both a general education and special education credential with one induction program, the induction program must be completed concurrently through a program that is approved to offer both the general education and special education programs.

**Q: I plan to relocate to another state, can I still clear my credential?**

A: At this time you are not able to clear a California credential outside of California.

**Q: I have a multiple subject teaching credential that states that I am authorized to “teach in all subjects in a self-contained classroom.” What is a self-contained classroom?**

A: A self-contained classroom is one in which all, or most, subjects are taught to a group of children by the same teacher. Most elementary schools organize their classrooms in such a manner.

**Q: I am filling out my profile on EdJoin.org and am confused about the credential area- what do I select?**

A: Under the credential tab, please follow these instructions based on your program:
Multiple Subject:
Credential type- Multiple Subject Teaching Credential SB 2042 (TCMS), Authorized Field- General Subjects (examination), expiration date- 5 years past the issuance date (you can choose the 1st day of the next month plus five years beyond your completion year). Add credential.

Single Subject:
Credential type- Single Subject Teaching Credential SB 2042 (TCSS), Authorized Field- select your subject area (i.e. if you are English and passed the CSET, then select English (examination) or if you are Art and have a program waiver, then select Art), expiration date- 5 years past the issuance date (you can choose the 1st day of the next month plus five years beyond your completion year). Add credential.

Education Specialist:
Credential type- Education Specialist Instruction Credential (TC3S), Authorized Field- mild/moderate disabilities, expiration date- 5 years past the issuance date (you can choose the 1st day of the next month plus five years beyond your completion year). Add credential.

All Programs:
Once you have added all appropriate credentials, fill out the remainder of the form. Do not check anything under the NCLB area- you will get this later (see below).
Under “credentials held” do not check anything until after credentials have been filed.
Under “applied for credential” please identify Dominican University of California as your university, and use the following dates based on your completion term- for Fall completers, January 1, for Spring completers, June 1, for Summer completers, August 1.
Under “Test, Certificates and Programs”, check the appropriate exams that you have taken (usually only CBEST, RICA and CSET). If you were an intern, you may check the intern box.
You do not hold any other certificates. Do not check any of the CLAD etc. boxes.
For more info, please review EdJoin FAQs: http://www.edjoin.org/help.aspx

Q: What is my Dominican GPA?
A: Credential students admitted to Dominican starting in fall 2014 receive letter grades (A-F), with the exception of Supervised Teaching, Intern Seminars and the TPA courses that are graded on a pass/fail basis. Students who were admitted prior to fall 2014 receive only pass/fail grades for their courses, therefore a GPA cannot be calculated. These students should leave the GPA field on EdJoin blank. For more information please refer to Dominican's grading system in the academic catalog.

Q: I am applying for jobs and the applications ask for a NCLB compliance certificate, do I have one of those?
A: On December 10, 2015, Congress passed the Every Student Succeeds Act (ESSA) to replace NCLB. http://www.nea.org/home/65276.htm

Q: I am applying for jobs and the applications ask for a CLAD/ELD/SDAIE certificate; do I have one of those?
A: No, you do not hold any of these certificates. You are authorized to teach English Language (EL) learners but do not hold any of these certificates. All current SB 2042 credentials have the EL authorization embedded. The authorization code listed on your preliminary credential states that you have EL authorization. If you need to prove that you have EL authorization, a copy of your credential will suffice.
Q: I am interested in earning a Bilingual Authorization. How can I obtain this authorization?
A: Please refer to CTC leaflet CL-628B: http://www.ctc.ca.gov/credentials/leaflets/cl628b.pdf

Q: I have a Preliminary Multiple Subject credential, and I am interested in earning a single subject credential. What do I need to do?

Q: I have a Preliminary Single Subject credential, and I am interested in earning a multiple subject credential. What do I need to do?

Q: I have a Preliminary Multiple Subject or Single Subject credential and I want to earn a Preliminary Education Specialist Mild/Moderate credential. What do I need to do?
A: You need to apply to an Education Specialist Teacher Preparation Program for Credential Holders. San Rafael students should contact Admissions at 415-257-1376 or xochitl.fierro@dominican.edu to begin the admissions process. Ukiah Center students should contact Therese Aiono Tucker at 707-463-4800 or therese.aionotucker@dominican.edu to begin the admissions process.

Q: I lost my original score report for the CBEST, CSET, or RICA exam. How can I order additional score reports?
A: You must keep all of your original score reports for all of the exams you have taken, these will be needed for employment purposes, even if you hold a credential. Log into your account at http://www.ctcexams.nesinc.com/

Please contact your Credential Analyst should you have other questions that are not answered in this document.
Good Luck!

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