

DOMINICAN  
UNIVERSITY  
*of* CALIFORNIA

**2017 ANNUAL SECURITY AND FIRE REPORT  
SAN RAFAEL AND UKIAH CAMPUSES**

## TABLE OF CONTENTS

TABLE OF CONTENTS .....	1
INTRODUCTION .....	1
HOW THIS REPORT IS PREPARED .....	1
HOW TO REPORT CRIMES OR EMERGENCIES .....	2
VOLUNTARY CONFIDENTIAL REPORTING .....	2
CRIME PREVENTION, SECURITY AND ACCESS TO CAMPUS FACILITIES .....	3
COOPERATION WITH STATE AND LOCAL POLICE AGENCIES.....	4
MONITORING AND REPORTING OF CRIMINAL ACTIVITY .....	4
EMERGENCY ALERT SYSTEM .....	4
CAMPUS SECURITY AUTHORITIES (CSAs).....	4
CRISIS ACTION TEAM .....	5
SENIOR OFFICER IN CHARGE .....	5
TIMELY WARNINGS .....	5
EMERGENCY NOTIFICATION .....	6
EMERGENCY AND EVACUATION DRILLS .....	7
PROGRAMS TO PREVENT DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT & STALKING.....	8
PROCEDURES TO FOLLOW IF A CRIME OF SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING HAS OCCURRED .....	10
CONFIDENTIALITY .....	12
SEX OFFENDER REGISTRATION INFORMATION.....	13
DISCIPLINARY PROCEEDINGS .....	13
ADJUDICATION PROCESS FOR STUDENT RESPONDENTS .....	14
DISCIPLINARY PROCESS FOR EMPLOYEE RESPONDENTS.....	15
DISCLOSURE OF RESULTS .....	18
SAFETY AND SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS.....	19
SAFETY PRECAUTIONS AND RISK REDUCTION.....	19
HOW TO BE AN ACTIVE BYSTANDER .....	21
DRUG AND ALCOHOL POLICY .....	22
DRUG AND ALCOHOL EDUCATION .....	23
MISSING PERSONS REPORTING AND NOTIFICATION .....	23
CRIMES IN SAN RAFAEL AND UKIAH .....	25
GEOGRAPHICAL REPORTING AREA .....	25

CRIME STATISTICS.....	27
DEFINITIONS .....	32
FIRE SAFETY REPORT FOR CALENDAR YEAR 2016.....	34
GRADUATION RATES AT DOMINICAN .....	38
CONSUMER INFORMATION SUMMARY .....	40
NOTICE OF NON-DISCRIMINATION .....	43

**DOMINICAN UNIVERSITY OF CALIFORNIA  
2017 ANNUAL SECURITY AND FIRE REPORT  
SAN RAFAEL AND UKIAH CAMPUSES**

---

## **INTRODUCTION**

Dominican University of California (Dominican) is required by law to publish this campus security and fire report on an annual basis. This information should be a reminder that each member of the campus community has a responsibility to keep Dominican a safe place to work and study. In addition, the University is providing important information about a variety of consumer topics in this letter and identifies a number of websites for you to consult. The policies and other information contained in this report are for the current year and in effect as of the date of publication of this report; however, the included crime statistics are for 2016, the last full year for which data are available.

## **HOW THIS REPORT IS PREPARED**

This Annual Security and Fire report has been prepared and distributed by the Associate Director of Human Resources for Risk Management and Compliance, in consultation and collaboration with the Risk Team, Barbier Security, the Office of Financial Aid, the Office of Institutional Research, and the Office of Student Life. In addition to ensuring compliance with current requirements, all new and updated policies, procedures and other facts are incorporated into the report annually. A draft report is prepared by the Associate Director of Human Resources and distributed to this group each September for comments and corrections prior to public distribution.

The crime statistics data for this report come from multiple sources. Dominican maintains a daily crime log, which is available for public inspection by contacting Tammi Jackson, Vice President for Finance and Administration, 415-458-3726. The crime log serves as the primary source of crime data and is used to tally the statistics in this report. The crime log is maintained by Human Resources staff and includes data from the following sources:

- Campus security produces a daily security activity log. Incidents which may constitute a crime are recorded on the crime log daily by Human Resources.
- The Office of Student Life maintains records of disciplinary actions.
- The Office of Student Life and Human Resources Office maintain records of investigations. Incidents meeting Clery definitions of crimes are included on the crime log.
- Criminal activity at non-campus locations is monitored by staff members responsible for those non-campus locations and reported to Human Resources for inclusion on the crime log. Reminders are sent to non-campus location staff at least twice per year to remind them of their responsibility to monitor and report crimes. Dominican does not have any off-campus student organizations.
- Requests are made to the San Rafael Police Department, the San Francisco Police Department, and the Mendocino County Sheriff's Office to provide law enforcement activity records for University controlled locations. The data provided are reviewed and incorporated into the crime

log as appropriate. For this report the data provided by Mendocino County were not usable because they include aggregate information for multiple buildings at one address.

## **HOW TO REPORT CRIMES OR EMERGENCIES**

Dominican encourages accurate and prompt reporting of all crimes and emergencies to campus security and police. Community members, students, faculty, staff, and guests are requested to report all crimes in timely manner when the victim of such crimes elects or is unable to make such a report.

In the event of a violent crime, a crime in progress, or an incident involving personal injury or requiring medical attention:

- Get Safe** Your safety comes first.
- Get Help** Call 911, or 9-911 from a campus extension phone. Carefully EXPLAIN the problem and the location. DO NOT HANG UP until you are instructed to do so by the dispatcher. Also contact Campus Security at 415-269-6070.
- Get A Plan** Follow instructions from law enforcement and campus security.

After informing 911 and Campus Security:

**Students** should report crimes to the Dean of Students at 415-485-3223, located on the 2nd floor of Edgehill Mansion.

**Faculty and staff** should report crimes to the Associate Director of Human Resources at 415-482-1847, located in the Carriage House.

Any calls from the news media regarding the occurrence of criminal incidents on campus should be directed to the Office of Communications and Media Relations at 415-485-3239.

## **VOLUNTARY CONFIDENTIAL REPORTING**

If you are a victim or witness of a crime and choose not to file a report directly with University or local law enforcement and provide personal information, you may call the Campus Conduct Hotline at 866-943-5787 and report an anonymous "Clery Act Crime." No personally identifying information about the caller is documented when reporting in this manner. Crimes reported in this manner will not be investigated.

The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime, and alert the campus to potential danger. Reports filed in this manner and counted and disclosed in the annual crime statistics for the institution. Victims' names/identities are not revealed in these statistics.

Disclosure of crimes to confidential resources such as Campus Ministers (when acting only in their pastoral capacity) and Professional Counselors will not result in a report to the University. Dominican encourages pastoral and professional counselors, if and when they deem appropriate, to inform the persons they are counseling of how to report crimes both directly to the University and on a voluntary, confidential basis through the Campus Conduct Hotline.

## CRIME PREVENTION, SECURITY AND ACCESS TO CAMPUS FACILITIES

### San Rafael Campus

#### Campus Security

Campus Security guards are *not* police officers. Dominican typically has two security guards on duty 24 hours a day, seven days a week, 365 days a year. Security guards check buildings during their rounds. They make sure that all windows are locked and that lights are turned on or off as appropriate. The guards also check the parking lots around campus, including the lots near the Conlan Recreation Center and athletic fields. Dominican security personnel carry pepper sprays, batons, and tasers (but not taser guns). They do not have arrest authority; however, they may call local police for assistance. The jurisdiction of campus security is limited to Dominican-owned or -controlled property for which they are contracted. Campus security's enforcement authority extends to apparent violations of campus policies and procedures. Apparent violations of law are referred to appropriate state and local law enforcement.

#### Escort Service

A Campus Security guard will escort any member of the campus community between buildings or from a building to a car at night. An escort can be arranged by calling Campus Security at 415-269-6070.

#### Building Security Policies

- Classroom buildings on campus are generally open between 7am and 11pm; however, some buildings may close earlier. Library and Conlan Recreation Center hours change periodically during the academic year to meet the demand for services.
- Residence hall doors are locked at all times. Security guards and Resident Advisors (RAs) check to be sure that all entrances remain locked and secured during their evening rounds. Individual student rooms lock with a deadbolt. Residents of Edgehill Village are advised to keep the doors to their living quarters locked. Some Residence hall doors are equipped with security cameras.
- Residence halls are accessible only to resident students and appropriate persons. Students entering two residence halls, Pennafort and Fanjeaux, must swipe their ID cards to access the facility. A valid ID is required to enter these buildings 24/7.
- Students must guard against giving access to an unknown person by holding the door open or by propping the door open. **Students should never prop open the doors into the residence halls.**
- A valid photo ID is required for access to the Library.
- A valid Dominican ID is required for access to Conlan Recreation Center except for public events. Desk is staffed and monitored all hours of operation.

### Ukiah Campus

Security of and access to campus facilities: The Ukiah Center classrooms and library are open whenever there are classes in session. Classrooms are locked when classes are not in session. The library is open during normal business hours from 8:30 am to 5:00 pm when staffed.

#### Security Considerations in Maintenance of Campus Facilities

**San Rafael Campus:** Campus Security routinely patrols the campus to ensure that campus safety is maintained. Campus buildings are routinely inspected for safety by the local Fire Department and our insurance/risk assessment vendors. Facilities Services takes security into consideration when controlling vegetation, maintaining buildings and property, planning renovations and other activities.

**Ukiah Campus:** Mendocino County Department of Education staff and vendors routinely patrols the campus to ensure that campus safety is maintained. Campus buildings are routinely inspected for safety by the local Fire Department. Mendocino County Department of Education staff and vendors takes security into consideration when controlling vegetation, maintaining buildings and property, planning renovations and other activities.

## **COOPERATION WITH STATE AND LOCAL POLICE AGENCIES**

Dominican notifies and cooperates with state and local law enforcement when required by law and has involved, and will continue to involve, state and local agencies whenever the situation calls for such action. State and local agencies should be contacted immediately by anyone on campus whenever there is an emergency or life-threatening incident on campus.

Dominican has a formal Memorandum of Understanding with the San Rafael Police Department that clarifies the responsibilities regarding law enforcement, including the reporting of criminal activity involving Dominican students, faculty and staff, on the Dominican campus or on Dominican property. Human Resources and Student Life staff maintain a relationship with San Rafael Police Department's designated School Resource Officer. Campus security is in contact with state and local law enforcement on a regular basis for assistance with responding to and investigating crimes.

## **MONITORING AND REPORTING OF CRIMINAL ACTIVITY**

Dominican does not have any associated non-campus locations of student organizations officially recognized by the institution, nor does it have student organizations with non-campus housing facilities, therefore does not monitors and record through local police agencies activity by students at those locations.

## **EMERGENCY ALERT SYSTEM**

All students, employees, and members of the University community with a Dominican ID card are automatically enrolled in the University's emergency alert system. In order to ensure the receipt of timely warnings and emergency notifications, keep your personal contact information up to date. Students should do this on Self-Service or with the Registrar's Office. Employees should do this in Workday. Parents, neighbors, vendors, and other members of the extended campus community can register to receive alerts at <https://www.getrave.com/login/dominicanuca>.

This system allows the University to send emergency messages via:

- Text and voice messages,
- Posting to Facebook, Twitter, and Dominican's public website, and
- Displaying on the screens of all networked campus computers.

## **CAMPUS SECURITY AUTHORITIES (CSAs)**

Campus Security Authorities (CSAs) are individuals with significant responsibility for student and campus activities, campus security or are designated to receive crime reports. Examples of CSAs at Dominican

include Campus Security Agents, Resident Assistants, Coaches, and the Dean of Students. If someone tells a CSA about a crime, or an incident that might be a crime, the CSA **must report it** to University officials. University officials are then able to respond appropriately to the situation, as well as accurately record the information for this report.

## **CRISIS ACTION TEAM**

Dominican's Crisis Action Team (CAT) includes the Vice President for Academic Affairs, Vice President for Finance and Administration, Vice President for Public Affairs and University Relations, Dean of Students and the Associate Director of Human Resources. The Crisis Action Team coordinates the University's response to incidents and emergencies.

## **SENIOR OFFICER IN CHARGE**

The President is the Senior Officer in Charge (SOC) and when she is unavailable, the responsibility falls to the Vice President for Finance and Administration, Vice President for Academic Affairs and Dean of the Faculty, or the Vice President for Public Affairs and University Relations, in succession. The Senior Officer in Charge provides leadership and guides our response to critical incidents.

## **TIMELY WARNINGS**

### **Notifying the Campus Community about Reported Crimes**

The purpose of a timely warning advisory is to alert the campus community to the occurrence of a Clery crime that poses an ongoing serious threat to the campus community and/or to heighten safety awareness of students and employees. A Crisis Action Team member will make a decision whether to disclose the incident through a Timely Warning.

The circumstances of any particular situation will be evaluated and dictate the need and manner for the issuance of a Timely Warning. However, in general, whenever there has been a report of a violent crime, a major property crime or other significant criminal event on or in some instances adjacent to campus, and the Crisis Action Team member is of the opinion that the crime poses an ongoing serious threat to the campus community, a Timely Warning will be issued.

For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to the campus community members and a Timely Warning would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. Timely Warning notices will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount of information known.

It is the responsibility of the Crisis Action Team member to draft and issue the warning. Timely Warnings are distributed via the emergency alert system or campus email.



## **EMERGENCY NOTIFICATION**

### **Notifying the Campus Community about an Immediate Threat**

When a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurs, an emergency notification will be issued. A Crisis Action Team (CAT) member will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the alert system. If the emergency is not already confirmed within the initial notification, the Crisis Action Team member will seek confirmation of the emergency by contacting campus security (via phone or text), local law enforcement (via phone) and/or another Crisis Action Team member (via text) in the order most appropriate for the particular emergency. Corroboration of the emergency by a single one of these individuals will be considered sufficient confirmation to authorize the Crisis Action Team member to initiate a message.

The Crisis Action Team member is responsible for drafting the content of the alert either by selecting one of several pre-scripted messages or by providing customized information that will best allow the community to protect themselves. Ideally, and if time allows depending upon the nature of the emergency, a second Crisis Action Team will concur with the draft message via text message before the alert is sent to the community. For example, a Crisis Action Team member receives a message from local law enforcement that high winds and flooding are expected in the next 24 hours. The Crisis Action Team member drafts emergency notification message and sends to rest of Crisis Action Team via text. Within the hour a second Crisis Action Team member concurs with the message and the message is sent via the emergency alert system. For another example, a Crisis Action Team member gets a call from a Faculty member reporting that they heard gun shots. The Crisis Action Team member calls security and who confirms the report. The Crisis Action Team member drafts the message and sends it via the emergency alerts system immediately and then texts the other members of the Crisis Action Team to coordinate follow-up messages.

The only reason Dominican would not immediately issue a notification for a confirmed emergency or dangerous situation would be if doing so would compromise efforts to: assist a victim; contain the emergency; respond to the emergency; or otherwise mitigate the emergency.

While most timely warnings and emergency notifications will be sent to all contacts and by all methods available in the emergency alert system, the system also has the capacity to send messages to segments of the population, such as only residential students, or via limited methods, such as only text message. The Crisis Action Team member will determine which segment or segments of the campus community will receive the notification based on what segments may be impacted by the emergency. The notification will be sent via the emergency alert system (see Emergency Alert System section for more details on how this system disseminates information).

Parents, visitors, neighbors, and the general public, who have self-registered with the emergency alert system will be notified via that system when the notification is sent to all contacts. The emergency alert system will also be used to disseminate the emergency information to the larger community via Facebook, Twitter, and Dominican's public website.

## **EMERGENCY AND EVACUATION DRILLS**

The University Risk Team, under the direction the Associate Director of Human Resources is responsible for coordinating and documenting annual drills, exercises, and appropriate follow-through activities designed for assessment and evaluation of emergency plans and capabilities. The members of the Risk Team include the Vice President of Finance and Administration, Dean of General Studies, Vice President for Public Affairs and University Relations, Dean of Students, Associate Dean of Students, Director of Communications and Media Relations, Director of Human Resources, Director of Athletics, Associate Dean of Students, and Executive Director for Information and Technology Services.

The Risk Team discusses drills and exercises and makes recommendations on what activities will be conducted during the year. Emergency plans and capabilities are assessed through table-top exercises and post-incident response analysis. Lessons learned are captured and changes are implemented to improve response.

Each residence hall has at least one mandatory unannounced evacuation drill each semester, and usually three to four are conducted per academic year. These drills are planned and documented by the Director of Housing.

Annual unannounced evacuation drills for other occupied campus buildings are scheduled, planned, and documented by the Associate Director of Human Resources.

Emergency response and evacuation procedures are publicized annually and in conjunction with tests or exercises to residential students via the student handbook, Annual Security and Fire Report, during orientation, and through mandatory RA led meetings.

Emergency response and evacuation procedures are publicized annually and in conjunction with tests or exercises to employees via emergency procedures training sessions, Annual Security and Fire Report, during new-hire orientation, and through information circulated by the Penguin Press.

## PROGRAMS TO PREVENT DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT & STALKING

Sexual assault can happen anywhere and is a widespread problem on college and university campuses. Dominican policy prohibits dating violence, domestic violence, sexual assault, and stalking. Educational programs offered by Dominican to promote the awareness of sexual assault, domestic violence, dating violence, and stalking:

### For Students

Incoming students are required to participate in a two-to-three hour online training module called “Think About It” (provided by Everfi). This program, which complies with Federal Campus Sexual Violence Elimination (SaVE) Act requirements, includes information and practical skills for preventing and stopping sexual violence. It also addresses topics such as risks of alcohol and drug use, the “hook-up culture” and bystander intervention tactics. Bystander interventions tactics including the following:

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, and try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

As part of this course, students receive University policies prohibiting the crimes of dating violence, domestic violence, sexual assault, and stalking. The program requires that students acknowledge receipt and review of these policies. The definitions of dating violence, domestic violence, sexual assault, stalking, and consent in reference to sexual activity, is included in the statement of policy. [See definitions section of this document for specific definitions.](#)

In addition to the online training, ongoing awareness and prevention campaigns and programs for students include:

- *Sex Signals* (August) - a live interactive performance centered around issues of sexual misconduct in conjunction with orientation programming on sexual misconduct prevention
- Penguins for Peace student group programming:
  - *Domestic Violence Awareness* (October)
  - *Sexual Misconduct Awareness* (February) in conjunction with 1 Billion Rising - <http://www.onebillionrising.org/> and Vday - <http://www.vday.org/>
- “*See something, DU something*” (April) - a passive flier campaign or activating bystanders in Sexual assault cases during Dominican University of California’s “Integrity Week”
- [Dominican’s public website](#) - includes awareness and prevention content

Other varied Programs:

- Ongoing Safe Sex & Sex Education Programming sponsored by various campus groups:
  - “Respect Fair” hosted by Nursing Interns
  - Center for Domestic Peace student partnerships
- Housing and Residence Life Programs

- Resident Advisors (RA) – In addition to the “Think About It” program, RAs participate in additional online programs on Title IX and Sexual Misconduct. They also participate in training/education workshops hosted by campus and community agencies (e.g.; Student Health Center, University Counseling Services)
- Resident Advisors (RA) in the residence halls undergo a specialized two-week training to respond to housing emergencies including rape, suicide prevention, earthquake, and fire.
- Resident Advisors are familiar with the University's safety procedures for investigating and reporting any suspicious or criminal activities in the residence halls

### **For Faculty/Staff**

All employees are required to participate in training on Sexual Misconduct which includes prevention of dating violence, domestic violence, sexual assault and stalking. Primarily delivered online, the training:

- Includes a statement that Dominican prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking as well as definitions of dating violence, domestic violence, sexual assault, stalking, and of consent, in reference to sexual activity.
- Engages employees and raises their awareness about sexual assault, domestic violence, dating violence and report misconduct to the appropriate person including covering awareness and prevention subjects required by Section 304(a)(5) of the Violence Against Women Reauthorization Act of 2013 (known as the "Campus SaVE Act"), as well as Title IX of the Education Amendments Act of 1972.
- Provides employees practical tips on helping maintain a safe, inclusive environment for work, including safe and positive options for bystander intervention.
- Provides users with a learning experience that is driven by narratives and immersive interactions. The interactive exercises engage users with realistic situations and tasks, and cover all aspects of an employee's role in promoting a harassment and discrimination free workplace.
- Trains employees how to identify and report sexual and interpersonal misconduct against students, including how to respond to a report of an assault or abusive situation, what to say to the victim, resources for victims, and who to notify.

Employees who are designated to respond to and investigate reports of sexual misconduct receive additional training on Campus SaVE and investigations.

In addition to the online training, ongoing awareness, and prevention campaigns, programs for Faculty and Staff participation include:

- *Direct email and electronic newsletter communication* (throughout year) - about policies, prevention and how to respond
- *Orientation Programming for new Faculty and Staff* - includes awareness and prevention elements
- [\*Dominican's public website\*](#) - includes awareness and prevention content
- Penguins for Peace student group programming:
  - *Domestic Violence Awareness* (October)
  - *Sexual Misconduct Awareness* (February) in conjunction with 1 Billion Rising - <http://www.onebillionrising.org/> and Vday - <http://www.vday.org/>
- *“See something, DU something”* (April) - a passive flier campaign or activating bystanders in Sexual assault cases during Dominican University of California’s “Integrity Week”

## **PROCEDURES TO FOLLOW IF A CRIME OF SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING HAS OCCURRED**

The following are procedures victims should follow if a rape, acquaintance rape, other sexual assault, domestic violence, dating violence, or stalking has occurred. This information is provided in writing to students and employees.

If you are a victim of a sexual assault, dating violence, domestic violence (sexual misconduct) go to a safe place immediately. Leave the scene of the crime as it is. Do **not** drink, eat, shower, douche, wash your hands, comb your hair, brush your teeth, or change your clothes. Such activities destroy physical evidence that could be used in the possible prosecution of the person who assaulted you and may be helpful in obtaining a protection order. Contact someone who can help and support you, for example a resident advisor or a trusted friend. **Get medical attention immediately.** The importance of seeking immediate medical attention cannot be overstated. You do not need to file a police report to obtain a sexual assault exam and the exam is free.

Consider contacting the police. The police are willing to meet you at the hospital if you do not want them to come to campus. The Office of Student Life or Human Resources Office encourages you to contact local law enforcement and can assist you in notifying these authorities or seeking a restraining order, if assistance is requested.

Any victim of sexual assault, dating violence, domestic violence, or stalking (sexual misconduct) has multiple options for reporting incidents of violence. To officially report an incident of sexual misconduct to Dominican contact the following resources:

- Title IX Coordinator: 415-482-1847
- Dean of Students: 415-482-3223

Dominican recognizes that reporting sexual assault, dating violence, domestic violence, or stalking may prevent future assaults. Although the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to make such a report, and victims have the right to decline involvement with the police. Although Dominican strongly encourages victims to report incidents of sexual misconduct to local law enforcement and the institution, Dominican offers these confidential resources:

- Community Violence Solutions: 800-670-7273
- Center for Domestic Peace: 415-924-6616
- Student Health Center (Bertrand Hall, 1<sup>st</sup> floor): 415-485-3208
- Student Counseling Center (Bertrand Hall, 2<sup>nd</sup> floor): 415-485-3258
- Director of Campus Ministries (only confidential in the practice of religious ritual, [i.e. confessional]): 415-485-3207

All victims have these confidential resources available to them, regardless if the victim chooses to open an official investigation. The University strongly encourages victims to work with an advocate from the Community Violence Solutions and/or the Center for Domestic Peace. The Office of Student Life or Human Resources Office will assist the victim in contacting one of these agencies.

Dominican provides written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to victims both within the institution and in the community.

**University Counseling Services**

**415-485-3258**

**Bertrand Hall, Room 100**

Counselors and our off-campus partners at Community Violence Solutions and the Center for Domestic Peace are available to aid students to work through feelings, and explore the impact and meaning of their experience of assault or violence. Medication, treatment and referrals to long-term treatment are also available. **All counseling is confidential** and only in the event of a threat to oneself or someone else is a counselor legally and ethically bound to step beyond the confidentiality maintained by university counseling services and student health services to safeguard the well-being of all involved.

**Community Violence Solutions (CVS)**

**[www.cvsolutions.org](http://www.cvsolutions.org)**

**24-hour Confidential Crisis Line: 800-670-7273**

**San Rafael office: 415-259-2850**

**30 N. San Pedro #170, San Rafael, CA 94903**

Community Violence Solutions (CVS) is dedicated to working in partnership with the community to end sexual assault and family violence through prevention, crisis services, and treatment. Formerly called Rape Crisis Center, Community Violence Solutions offer several options for support:

- Step-by step instructions on how to proceed in the first 72 hours following a sexual assault
- Referrals to the Sexual Assault Response Team or a hospital of your choosing
- Medical, Legal, and Reporting Options

**Center for Domestic Peace**

**[www.centerfordomesticpeace.org](http://www.centerfordomesticpeace.org)**

**English: 415-924-6616**

**Spanish: 415-924-3456**

**734 A Street, San Rafael, CA 94901**

Center for Domestic Peace mobilizes individuals and communities to transform our world so domestic violence no longer exists, creating greater safety, justice and equality. The Center for Domestic Peace works with individuals who are survivors of dating violence and domestic violence.

**Student Health Center**

Bertrand Hall, 1<sup>st</sup> floor

415-485-3208

Our Student Health Center provides free health service to all currently registered students regardless of your medical insurance plan.

**Financial Aid**

Bertrand Hall, 1<sup>st</sup> floor

415.257.1350

The Office of Financial Aid provides support and guidance for aid opportunities to enable applicants and current students, along with their families, to make the best choices for both their educational needs and financial well-being. Services you may expect to receive include financial aid advising on the application process and availability of aid; processing of financial aid scholarships, grants, loans, and work study; and information on where and how to find external sources of financial aid.

Following a report of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the institution will provide the student or employee a written explanation of the student's or employee's rights and options.

In incidents of sexual misconduct that are officially reported to Dominican, our first concern is safety. Accommodations or protective measures are available if requested and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

Examples of accommodations or protective measures include:

- A change a victim's academic or work assignment situation
- A change a victim's living situation (if the victim resides on-campus)
- A change in a victim's transportation situation
- A "No Contact Directive" issued between all parties implicated in the investigation.

Contact the Title IX Coordinator or Title IX Deputy Coordinator to request accommodations or protective measures. Information about how to request accommodations or protective measures is provided in writing to the survivor in the Survivor Resources Handout.

Orders of protection, "no-contact" orders, restraining orders, or similar lawful orders issued by a criminal or civil court may also be available to the victim, and Dominican will comply with its responsibilities as named in those orders. Forms and instructions for obtaining restraining orders from Marin Superior Court can be found at [http://www.marincourt.org/family\\_restrain.htm](http://www.marincourt.org/family_restrain.htm). Help filling out the forms can be found at

- Legal Self Help Services, Civic Center, Hall of Justice, Room C-27, San Rafael, (415) 444-7130
- Family and Children's Law Center, 30 North San Pedro Road, Suite 245, San Rafael, (415) 492-9230.

For more information visit the Dominican University website to view the full policies.

Discrimination, Harassment, Sexual Misconduct and Retaliation Policy at Dominican University of California: <http://www.dominican.edu/campus-life/current/studentlife/files/dominican-dhsmr-policy-03-31.16>

The Dominican University of California Student Code of Conduct <http://www.dominican.edu/campus-life/current/studentlife/student-rights-responsibilities/conduct-process>

## **CONFIDENTIALITY**

When sexual assault, domestic violence, dating violence, stalking incidents are reported, the University will make every effort to preserve the victim's privacy and protect the confidentiality of his or her information.

However, the degree to which confidentiality can be protected will often depend upon the professional role of the person being consulted. Clergy or sexual assault victim counselors may keep the confidentiality of statements made to them in their role as clergy or counselors. Physicians and psychotherapists may keep the confidentiality of statements made to them in their role as medical professionals, but are required by law to report (1) treatment of an injury sustained during a sexual assault, and (2) suspicion of a sexual assault committed against a person under 18 years of age. They

must also report the incident to the Title IX Compliance Officer, though any identifying information about the victim should not be reported, unless authorized by the victim.

Confidential information on publicly-available recordkeeping, including Clery Act reporting and disclosures, will be accomplished without including identifying information about the victim.

The University will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide accommodations or protective measures.

## **SEX OFFENDER REGISTRATION INFORMATION**

The Campus Sex Crimes Prevention Act requires institutions of higher learning to advise the campus community as to where information about registered sex offenders may be obtained. For the most current information visit: [http://www.marinsheriff.org/about.aspx?gi\\_id=85](http://www.marinsheriff.org/about.aspx?gi_id=85) or <http://www.srpd.org/beinformed/meganslaw.shtml>. Contact the Marin Sheriff's Office in the Civic Center, Room 145, between 9:30-11:30 am or between 1:30-3:30 pm. You will be able to use restricted software, aided by office staff, to find out who is a sexual offender. Bring a photo ID with you.

For the Ukiah Center, please contact the Mendocino County Sheriff's office at 707-463-4411 or visit their website at [http://www.mendocinosheriff.com/services/megans\\_law.html](http://www.mendocinosheriff.com/services/megans_law.html) for information on registered sex offenders.

## **DISCIPLINARY PROCEEDINGS**

The University is obligated and committed to investigating all issues sexual assault, domestic violence, dating violence, or stalking (sexual misconduct). Investigations are conducted according to procedures outlined for the campus community, and are handled promptly, fairly, and impartially from the initial investigation to the final result by investigators who receive annual training in issues related to sexual misconduct, domestic violence, dating violence, sexual assault, and stalking. All individuals involved in each stage of the process, including investigators, decision-makers and appeal reviewers, are trained in how to conduct the investigation and hearing process to preserve the integrity of the process, protect the privacy and safety of those involved, and promote accountability.

In incidents of alleged sexual assault, domestic violence, dating violence, or stalking (sexual misconduct) that are officially reported to Dominican, the Title IX Coordinator will conduct an investigation to determine if there was a violation of the Dominican's Discrimination, Harassment, Sexual Misconduct, and Retaliation Policy. At the conclusion of the investigation, the Title IX Coordinator will author an official report of his/her findings and deliver the report to the Dean of Student Life (for student respondents) or the appropriate Vice President (for employee respondents) for prompt, fair, and impartial adjudication. The Dean of Students and Vice President receive annual training in issues related to sexual misconduct, domestic violence, dating violence, sexual assault, and stalking.



## **ADJUDICATION PROCESS FOR STUDENT RESPONDENTS**

Any member of the University community may file charges against a student for violation of the Student Code of Conduct. To file a charge, a written description of the details of the violation must be prepared in writing and directed to the Dean of Students via email or hardcopy. The Associate Dean of Students manages the adjudication process and can be consulted for direction in filing charges.

The adjudication process for incidents of alleged sexual misconduct will be conducted in private with the alleged respondent. Additionally, the alleged respondent is provided these rights by Dominican:

- to be notified of student rights and responsibilities in the University conduct process.
- to privacy as outlined in the Family Educational Rights and Privacy Act (FERPA)
- to be notified at least three (3) business days prior to the conduct meeting of the alleged violation(s) of the Student Code of Conduct and to be notified of the date, time, and location of the meeting
- to discuss the incident and her/his alleged involvement
- to respond to the information presented in the incident report and/or the Title IX report
- to present pertinent information and witnesses on her/his behalf
- to identify witnesses on her/his own behalf and submit anticipated statements to the Dean of Students in advance of the conduct meeting
- to be notified in writing within five (5) business days of the outcome of the conduct meeting
- to be informed of the appeal process and given the opportunity to file a request for appeal within five (5) business days of the date of the conduct meeting outcome letter.

The adjudication process will weigh the testimony of the students involved and will rely heavily on the official Title IX report from the official University investigation. The complainant and respondent have the right to be assisted by an advisor of their choosing, and at their own expense. The complainant and respondent are responsible for presenting his or her own information; therefore, advisors are not permitted to speak or to participate directly in any part of the Student Conduct Hearing.

All decisions of responsibility for violating Dominican policy or the Student Code of Conduct will be based on a preponderance of evidence standard; meaning that it is more likely than not that a violation of policy occurred. The adjudication process has two potential outcomes for respondents.

### **No Responsibility**

In findings of “no responsibility” for violating the code of conduct, the respondents will be notified and the case will be dismissed.

### **Responsible**

In cases where students are found “responsible” for violating the Student Code of Conduct, the respondent will be issued sanctions for completion. All sanctions will be issued, in writing, to the respondent with an applicable deadline. Please note, in cases of responsibility regarding sexual misconduct, “Warnings” will not be issued. All sanctions can be found in the Student Handbook and the Student Code of Conduct and are listed, as they appear, below:

I. The following sanctions may be imposed upon any student found to have violated the Student Code:

1. Warning - A notice in writing to the student that the student is violating or has violated the institutions regulations.

2. Disciplinary Probation – A written reprimand for violation of specific regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional regulation(s) during the probationary period.
3. Loss of Privileges – Denial of specific privileges for a designated period of time.
4. Fines – Previously established and published fines may be imposed.
5. Restitution – Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
6. Residence Hall Exclusion - Permanent separation of the student from the University residence Halls.
7. University Suspension - Separation of the student from the University for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
8. No Contact Directive – A written document indicating no contact between two or more parties at the institution.
9. University Expulsion - Permanent separation of the student from the University.
10. Educational Sanctions - Work assignments, essays, service to the University, reflections, mandated workshops and other related assignments.

II. More than one of the listed sanctions above may be imposed for any single violation.

III. Other than University expulsion disciplinary sanctions shall not be made part of the student's permanent academic record, but shall be part of the student's disciplinary record. Upon graduation, the student disciplinary record may be expunged of disciplinary actions.

At the conclusion of the adjudication process the accuser and the accused will simultaneously be informed, in writing, of:

- (1) the outcome of any institutional disciplinary action that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking
- (2) the sanctions imposed and rationale for imposing such sanctions
- (3) Dominicans procedures for appealing the results of the proceedings

No individual shall be penalized in any way for having reported or threatened to report sexual assault, harassment, or discrimination, nor for cooperating with or participating in an investigation of a complaint or at a hearing concerning them.

## **DISCIPLINARY PROCESS FOR EMPLOYEE RESPONDENTS**

Allegations of sexual assault, domestic violence, dating violence, stalking incidents in which an employee is the alleged respondent are handled as a formal complaint under the University's Complaint Resolution Policy which states:

*To be considered a formal complaint, a complaint must be reported with a specific request to be addressed under the University's formal complaint resolution procedures as outlined below. The request must be directed to one of the following individuals:*

**Title IX Coordinator**

Wendy Lee, Director of Human Resources

Mailing Address: 50 Acacia Avenue, San Rafael, CA 94945

Office Location: Carriage House behind Magnolia House on Magnolia Avenue  
(415) 257-1354

[wendy.lee@dominican.edu](mailto:wendy.lee@dominican.edu) or [TitleIX@dominican.edu](mailto:TitleIX@dominican.edu)

**Deputy Title IX Coordinator**

Paul Raccanello, Dean of Students

Mailing Address: 50 Acacia Avenue, San Rafael, CA 94945

Office Location: Edgehill Mansion, Second Floor  
(415) 485-3223

[paul.raccanello@dominican.edu](mailto:paul.raccanello@dominican.edu)

*In general, a person wishing to report a complaint is encouraged to do so as early as possible. The complaint should be reported within 30 working days of the action/incident being grieved, or the latest date in a series of actions/incidents. Complaints reported beyond the 30 days will be addressed to the extent possible.*

*Following the reporting of a complaint, the University will begin a formal investigation. The Title IX Coordinator, or a special investigator selected by the Title IX Coordinator/Deputy, will conduct a thorough and prompt investigation and will notify the respondent within 10 working days that a complaint has been filed against him/her. The investigation will generally involve an interview with the complainant, separate interview(s) with the respondent(s), and, if appropriate, interviews with witnesses. In cases involving external third parties, the University will endeavor to encourage collaboration and cooperation with the investigation.*

*In cases involving sexual misconduct, both the complainant and the respondent will have the opportunity to present witnesses and evidence on their behalf. Both parties may have an advisor of their choosing at any interviews or hearings related to the complaint.*

*The investigator will issue findings and a recommendation to the appropriate Vice President for a decision in the matter. In cases of alleged sexual misconduct, the findings will be based on whether it is more likely than not that an offense occurred. If it is a Vice President against whom the complaint has been filed, the Title IX Coordinator/Deputy will make a determination as to the most appropriate University official to have responsibility for making a decision about the case.*

*Within 60 working days of the filing of the complaint, the Vice President's decision in the case, including a description of the nature of any corrective or remedial action taken, shall be transmitted in writing to each involved party. In cases of alleged sexual misconduct, the decision will be transmitted simultaneously to the complainant and the respondent.*

**Standard of Evidence**

The standard for determining a violation is that of a "preponderance of the evidence" meaning it is more likely than not that a violation occurred.

**Appeal Procedure**

*The appeal procedure is available to staff members and faculty members, or students who are not satisfied with the outcome of the decision by the appropriate Vice President. The person who wishes to*

*appeal must submit a written request to the Title IX Coordinator within five working days of the receipt of the written decision of the Vice President.*

*Appeals are limited to a review of the complaint investigation record. In order to be considered, the basis for the appeal must meet one of the following criteria:*

- *There is new information/facts relevant to the investigation that could not have been known during the initial investigation process; or*
- *An individual can show that a procedural step has been missed or there was prejudice or bias by the decision-maker; or*
- *For cases of sexual misconduct only: An individual alleges that the sanction(s) resulting from the investigation and decision are inappropriate for the violation.*

*Within five working days after the appeal is filed, the findings and recommendations of the investigator and/or the decision of the Vice President will be sent to the President. The President or his/her designee will review the findings, recommendations, and decision and may review other facts relating to the investigation process.*

*The President or his/her designee will render a decision on the matter within 15 working days of the receipt of the findings and recommendations of the investigator and/or the decision of the Vice President. Copies of the final decision, including notice of any corrective action taken, will be provided to all parties. In cases of alleged sexual misconduct, the final decision will be transmitted simultaneously to the complainant and the respondent. The decision of the President or his/her designee shall be final in all respects and not be subject to review under any other complaint procedure in effect at the University.*

*These appeal procedures are provided in writing to both the accused and the victim upon resolution of the case.*

### **Advisors**

The complainant and the respondent have the right to be assisted by an advisor of their choosing, and at their own expense. The complainant and the respondent are responsible for presenting his or her own information and, therefore, advisors are not permitted to speak or to participate directly in any part of the investigation.

### **Sanctions**

The following may be considered by the Title IX Coordinator/Deputy or responsible administrator in determining sanction(s)/remedy(ies) when it is determined that the respondent has violated the discrimination, harassment, sexual misconduct, and/or retaliation policy: the nature of and the circumstances surrounding the violation, the respondent's prior disciplinary record, precedent cases, University safety concerns, the rights of both the complainant and the respondent, and any other information deemed relevant. The sanction(s) will be structured to end the conduct, prevent its recurrence, and remedy its effects on the complainant and the University community. Not all violations will be deemed equally serious offenses, and the University reserves the right to impose different sanctions/remedies, ranging from warning to expulsion/termination, depending on the severity of the offense. The sanctions/remedies will be implemented immediately and will be in effect pending the outcome of any appeal. Where appropriate, the sanctions/remedies will be reported to the complainant and the respondent in writing. Possible sanctions/remedies include:

**Faculty:** an oral warning, a written warning, a letter of reprimand, mandatory attendance of an educational program on discrimination, harassment, sexual misconduct, and/or retaliation, mandatory referral for psychological assessment and compliance with any resulting treatment plan, restriction of responsibilities, reassignment, denial of salary increase, suspension without pay or dismissal/termination of employment. Sanctions/remedies including dismissal/termination of employment will be carried out in accordance with the Faculty Handbook.

**Administrators & Staff:** an oral warning, a written warning, a letter of reprimand, mandatory attendance of an educational program on discrimination, harassment, and/or sexual misconduct, or retaliation, mandatory referral for psychological assessment and compliance with any resulting treatment plan, restriction of responsibilities, reassignment or transfer to another department, denial of salary increase, suspension without pay, final written warning or dismissal/termination of employment. Should the respondent be the Vice President of Academic Affairs, the communication will be to the University President. Should the respondent be the University President, the communication will be to the Chair of the Board of Trustees.

## **DISCLOSURE OF RESULTS**

The institution will disclose the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of any crime of violence or sexual misconduct to the alleged victim, or next of kin, if the victim is deceased.

## **SAFETY AND SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS**

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

During the orientation program provided for new entering students prior to the beginning of the academic year, students participate in campus safety and security education programs. The Dean of Students and Director of Residence Life send emails to students during the academic year about maintaining safety on campus and in the residence halls. Resident Advisors (RAs) talk with residents on their floors about safety. The [2017-2018 Student Handbook](#) contains information about safety and security on campus.

Weekly new-hire orientation meetings for new employees include a discussion of safety, security and emergency procedures. At least two Emergency Procedures training sessions are held every Spring and open to all employees. Employees designated as Building Monitors are required to attend. This training covers the emergency notification process, the Crisis Action Team, and how to respond to earthquakes, fire, and violence. Dominican's emergency action plan for all hazards is described as the "4Gs" and included in all training:

Get Safe  
Get Help  
Get a Plan

...and before all of that Get Ready.

When time is of the essence, information is released to the University community through security alerts via the emergency alert system or via email.

A Campus Safety Pocket Guide is available in Office of Student Life or Human Resources Department and is provided to new students and new employees. This guide provides safety tips, identifies emergency assembly areas, and lists phone numbers to call in case of emergency.

The Ukiah Center Safety Pocket Guide is distributed to all new students. All new students are required to attend a presentation on safety procedures, personal security precautions, and emergency contacts led by Ukiah Center Staff.

## **SAFETY PRECAUTIONS AND RISK REDUCTION**

Primary prevention and awareness programs educate employees and students on risk reduction. Risk reduction involves options designed to decrease perpetration and bystander inaction; increase empowerment for victims in order to promote safety; and help individuals and communities address conditions that facilitate violence.

Awareness is the most critical factor in the personal safety equation. If intoxication, fatigue, or preoccupation compromises your attention to surroundings, you operate at a disadvantage and have a greater potential for being victimized. The primary responsibility for avoiding victimization resides with you.

Students should always take precautions when entering or leaving their residence halls and their rooms after dark. Students should travel in pairs after dark. They should inform their roommates where they are going and when they plan to return. Keep someone informed of your whereabouts.

If you are walking on campus after dark, walk with a friend or call campus security for an escort. Walk in well-lit areas, near curbs, and remain sensitive to anyone walking behind you.

With no intent to victim blame and recognizing that only rapists are responsible for rape, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, [www.rainn.org](http://www.rainn.org)):

1. Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don't know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
6. Make sure your cell phone is with you and charged and that you have cash money.
7. Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
8. Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
9. When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
  - a. Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
  - b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.

- c. Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
  - d. Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

## **HOW TO BE AN ACTIVE BYSTANDER**

Bystanders play a critical role in the prevention of sexual and relationship violence. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

- 1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
- 2. Confront people who seclude, hit on, and try to make out with, or have sex with people who are incapacitated.
- 3. Speak up when someone discusses plans to take sexual advantage of another person.
- 4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- 5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.



## DRUG AND ALCOHOL POLICY

Dominican is committed to maintaining a drug-free campus. The full text of the University's policies on drugs and alcohol, including procedures governing disciplinary actions, can be found in the Staff Handbook, Faculty Handbook, and Student Handbook. These policies dictate Dominican's stance on the sale, possession and furnishing of alcohol on campus.

As a member of the Dominican community, you should be aware that you will jeopardize your status here if you use, buy, sell, or in any way help to make available to others any illegal drugs or alcohol. The University's Student Alcohol and Drug Policy is included in the [2017-2018 Student Handbook](#) and Planner, and also is included on the [website](#) and in the [2017-2018 Student Handbook](#). Information about controlled substances, uses and effects and federal drug trafficking penalties is included. State and federal laws pertaining to the abuse of alcohol and drugs are described in the handbook. Dominican University adheres to these laws. Information on drug and alcohol abuse programs, including organization names, contact information, and types of services offered, is also located in the [Student Handbook](#).

### Local, State & Federal Legal Sanctions

The State of California sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Office of Public Safety. State laws provide that:

- Persons under age 21 found possessing alcohol may be given a maximum fine of \$500 and/or being required to do up to 48 hours of community service work.
- Anyone convicted of fraudulently using a driver's license to buy or attempt to buy alcohol may be given a maximum fine of \$500 and/or being required to do up to 48 hours of community service work.
- Persons convicted of buying alcohol through fraudulent means may be given a maximum fine of \$500 and/or being required to do up to 48 hours of community service work.

The University does not permit the possession or consumption of alcoholic beverages by those under the age of 21 at any time. Selling, purchasing, or furnishing alcohol to anyone under 21 years of age is prohibited.

Students and employees are expected to adhere to all federal and state laws and mandates, and any city ordinances, relative to the possession of drugs and drug paraphernalia. **A violation of any law regarding alcohol or drugs is may result in referral to the Office of Student Life for disciplinary action.**

Dominican University expects its students and other members of the campus community to take personal responsibility for their own conduct, to support those in the community who choose not to drink or take drugs, and to maintain standards of safety on campus. Those who violate this policy will be subject to discipline, up to and including dismissal or termination of employment.

## **DRUG AND ALCOHOL EDUCATION**

Dominican has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals, and disciplinary actions. Additional information may be found in the [Student Handbook](#).

Dominican's Student Life Office provides an overall coordination for student programs. All incoming students are required to complete a two-to-three hour online training called "Think About It" (by Campus Clarity). A portion of the course is dedicated specifically to alcohol and drug education. Residential students receive an overview of our alcohol/drug policy and procedures at Orientation. Dominican's Student Health Office provides materials and one-on-one education and support on drug and alcohol abuse. The Student Life Office is also responsible for addressing student violations of drug and alcohol policies and disciplinary proceedings. The San Rafael Police Department conducts alcohol awareness programs two times per semester. At least one self-defense class is offered each year.

Dominican's Human Resources Department provides an overall coordination for employee programs. Drug and Alcohol abuse education and treatment resources are available from our Employee Health Insurance providers and Employee Assistance Program. The Human Resources Department is also responsible for addressing employee violations of drug and alcohol policies and coordinates investigation and disciplinary actions.

## **MISSING PERSONS REPORTING AND NOTIFICATION**

In compliance with the Higher Education Act, Dominican has established the following on-campus housing resident missing student notification policy and procedure.

Resident students have the option to provide confidential contact information for a person to be notified in the event the student is officially reported as missing. This information is provided on the residence hall emergency contact form. Students have the option to identify a separate missing persons contact even if they have already identified an emergency contact. The Residence Hall Emergency Contact Information form is available in the Residence Life Office in the Edgehill mansion. Students who registered for housing should have filled out this form when they moved into campus housing. Students who did not complete this form should do so immediately by contacting the Director of Residence Life in Edgehill Mansion. Students' missing person contact information is registered and confidential, accessible only to authorized campus officials, and may not be disclosed except to law enforcement personnel in furtherance of missing person investigation.

If you have reason to believe that a student who resides in on-campus housing may have been missing for more than 24 hours, you should contact:

- Campus Security at 415-269-6070
- Police at 911 or 415-485-3000 (San Rafael non-emergency)
- Dean of Students at 415-485-3223

All official missing student reports are immediately referred to campus security, or, in their absence, to the local law enforcement agency with jurisdiction.

These individuals will assess the situation and take appropriate action. If it is determined that a student for whom a missing person report has been filed has been missing for more than 24 hours, then within the next 24 hours, the University will take the following action:

- Notify the individual identified by the student to be contacted in this circumstance;
- If the student is under 18 years old and not emancipated, notify a parent or guardian;
- If the student is over 18 but has not identified a person to be contacted, notify appropriate law enforcement officials. Local law enforcement will be notified that a student is missing, even if the student has not provided emergency contact information.

## **CRIMES IN SAN RAFAEL AND UKIAH**

To see the number of crimes committed in the City of San Rafael, contact the City of San Rafael Police Department at 415-485-3000 or visit its online services portal at:

<http://www.srpd.org/onlineservices/crimereports.shtml>.

For information about crimes in the area surrounding the Ukiah Center, please contact the City of Ukiah Police Department at 707-463-6262 or the Mendocino County Sheriff's office at 707-463-4411.

## **GEOGRAPHICAL REPORTING AREA**

Dominican University of California includes crimes that occur on its campus, in non-campus areas, and in public property adjacent to the campus in its Campus Security Report.

**On-Campus:** On-campus crimes are crimes that occur: (1) in any building or property (domestic or foreign) owned or controlled by Dominican within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; or (2) in any building or property that is within or reasonably contiguous to Paragraph one (1) of this definition, that is owned by Dominican but controlled by another person, is frequently used by students, and supports institutional purposes.

Dominican University of California's San Rafael campus is comprised of 64 acres. The boundaries of the campus are roughly Belle and Grand Avenues on the perimeter of Forest Meadows, and the remaining area bordered by Palm, Olive, Acacia, Locust, Deer Park, and Highland Avenues. An additional 22 acres of undeveloped land is located between Deer Park and Margarita Avenues. A map of the developed campus is available at <http://www.dominican.edu/about/campus/mapsandparking>.

Dominican University of California's Ukiah campus is in space shared with the Mendocino County Office of Education at 2240 Old River Road, Ukiah. For the purposes of reporting, the Ukiah Center space includes the classrooms, office and library, hallways, rest rooms, and public areas leading to those spaces.

**Non-Campus Buildings:** Non-campus crimes are crimes that occur: (1) in any building or property owned or controlled by a student organization that is officially recognized by Dominican; or (2) in any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. The Ukiah campus does not have any non-campus locations.

Dominican has a number of non-campus spaces for which crime data is collected and included in this report. For 2016, these locations are:

- Montecito Shopping Center OT/Nursing Program space at 361 Third St, Suite G, San Rafael
- Marin Ballet at 100 Elm Street, San Rafael
- Lines Ballet at 26 7th Street, 5th Floor, San Francisco

**Public Property:** Reportable crimes that occur on public property are crimes that occur in/on thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus. Examples include public streets and sidewalks bordering the perimeter of campus such as Magnolia Ave, Palm Avenue, Olive Avenue, Grand Avenue and Belle Avenue. Examples around the Ukiah Center include the sidewalks and parking lot surrounding the building.

**Other Campus:** Dominican has a small campus in Ukiah, located at 2240 Old River Road, Ukiah, in space co-located with the Mendocino County Office of Education. Crime data are collected and reported separately for this campus.

## **CRIME STATISTICS**

U. S. Public Law 101-542, the Student Right-to-Know and Campus Security Act of 1990, requires that colleges and universities report to current faculty, staff, and students on an annual basis certain categories of crimes on campus. The statistics also must be released to prospective faculty, staff, and students on request. Listed below are the statistics Dominican maintains for the past three calendar years for each of the reportable crimes. Information on calendar year 2017 will be published next year. Crime statistics are kept for a total of seven years.

### **Unfounded Reports**

No crime reports were unfounded and subsequently withheld from crime statistics for the years noted in the table.

## PRIMARY CLERY CRIME STATISTICS FOR SAN RAFAEL CAMPUS

	2014				2015				2016			
	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property
	Total On Campus	Residence Hall			Total On Campus	Residence Hall			Total On Campus	Residence Hall		
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	1	1	0	0	1	0	0	0	2	1	0	0
Fondling	1	1	0	0	3	0	0	1	1	1	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	1	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	2	1	0	0
Burglary	3	1	5	0	11	11	0	0	4	0	0	0
Motor Vehicle Theft	1	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	1	1	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	1	0	0	0	2	0	0	0
Arrests for Liquor Law Violations	0	0	0	0	0	0	0	0	1	0	0	0
Arrests for Drug Abuse Violations	0	0	0	0	1	1	0	0	0	0	0	1
Arrests for Illegal Weapons	0	0	0	0	0	0	0	0	0	0	0	0
<b>Disciplinary Actions</b>												
Illegal weapons possessions	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law violations	11	11	0	0	10	10	0	0	0	0	0	0
Liquor law violations	98	91	0	0	48	45	7	0	2	0	3	0

\*\*\*Liquor Law Referral and Drug Law Referral statistics in 2016 were updated due to an incorrect application of the definitions. (Statistics for 2014 and 2015 were not revised).

## HATE CRIMES STATISTICS FOR SAN RAFAEL CAMPUS

	2014				2015				2016			
	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property
	Total On Campus	Residence Hall			Total On Campus	Residence Hall			Total On Campus	Residence Hall		
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction, Damage, or Vandalism of Property	0	0	0	0	0	0	0	0	1	0	0	0



## PRIMARY CLERY CRIME STATISTICS FOR UKIAH CAMPUS

	2014				2015				2016			
	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property
	Total On Campus	Residence Hall			Total On Campus	Residence Hall			Total On Campus	Residence Hall		
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Hate crimes	0	0	0	0	0	0	0	0	0	0	0	0
Arrests for Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Arrests for Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Arrests for Illegal Weapons	0	0	0	0	0	0	0	0	0	0	0	0
<b>Disciplinary Actions</b>												
Illegal weapons possessions	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor law violations	0	0	0	0	0	0	0	0	0	0	0	0

## HATE CRIMES STATISTICS FOR UKIAH CAMPUS

	2014				2015				2016			
	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property	On Campus Property		Non Campus	Public Property
	Total On Campus	Residence Hall			Total On Campus	Residence Hall			Total On Campus	Residence Hall		
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Destruction, Damage, or Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0	0

## **DEFINITIONS**

**Aggravated Assault:** Aggravated assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Arson:** Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

**Burglary:** Burglary is the unlawful entry of a structure to commit a felony or a theft. The FBI's Uniform Crime Reporting UCR classifies offenses locally known as burglary (any degree); unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts at these offenses as burglary.

**Dating Violence:** Dating Violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** Domestic violence is defined as a felony or misdemeanor crime of violence committed: (i) by a current or former spouse or intimate partner of the victim; (ii) by a person whom the victim shares a child in common; (iii) by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; (iv) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction where the crime of violence occurred; or (v) by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Fondling:** These offenses are defined as touching of the private body parts of another person for the purpose of sexual gratification, without consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Hate Crimes:** Statistics listed for all crimes above (with the exception of arrests or disciplinary action) and larceny-theft, simple assault, intimidation, and destruction, damage or vandalism of property and other crimes involving bodily injury to any person, in which the victim is intentionally selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, gender identity or national origin are hate crimes and must be collected and reported according to the category of prejudice.

**Incest:** These offenses are defined as sexual intercourse between persons who are related to each other within three degrees wherein marriage is prohibited by law.

**Motor Vehicle Theft:** Motor vehicle theft is the theft or attempted theft of a motor vehicle.

**Murder/Non-negligent Manslaughter:** These offenses are defined as the willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter:** These offenses are defined as the killing of another person through gross negligence.

**Rape:** These offenses are defined to include the penetration, no matter how slight, of the vagina or anus with any other body part of object, or oral penetration by a sex organ of another person, without consent of the victim.

**Robbery:** Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Stalking:** Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (i) fear for the person's safety or the safety of others; or (ii) suffer substantial emotional distress

**Statutory Rape:** These offenses are defined as sexual intercourse with a person who is under the statutory age of consent.

#### **Additional Details about Dominican's 2016 Statistics**

Some of the liquor law violations involved students at parties where alcohol was served. In these situations each student attending the event was issued an incident report and disciplinary action was taken. For calendar year 2016, the year this report covers, there was a decrease in the number of alcohol violations on campus.

In the spirit of full disclosure and the intent of the law, the University wants you to be aware of incidents which occur on the San Rafael campus but are not included in the statistics listed above. There are a significant number of thefts on campus. They do not get reported as part of the data the University submits in compliance of the Clery Act because they were not "burglaries." There were thefts from cars, laptop thefts and many bicycles stolen which are not included in this report. There are also a significant number of transient individuals in San Rafael who migrate through our campus and are found loitering or using bathroom facilities on campus. One of the most commonly reported concerns to Campus Security is trespassing.

The University considers all reports of crime very serious. If you know of any crimes that we might not know about, please contact Campus Security at 415-269-6070.

## **FIRE SAFETY REPORT FOR CALENDAR YEAR 2016**

Federal law requires institutions of higher education with campus housing to annually report on campus fire safety. Please direct questions about this report to Tammi Jackson, Vice President for Finance and Administration, 415-458-3726. This report only applies to the San Rafael campus.

### **FIRE STATISTICS**

Dominican University of California submits a detailed report of fire incidents on campus annually to the federal government. For calendar year 2016, the year for this report, there were no reportable fires on the Dominican University of California campus. There were no deaths or injuries as a result of the fire.

<b>Residence Hall Name</b>	<b># of fires</b>	<b># persons with fire-related injuries</b>	<b># of fire-related deaths</b>	<b>Value of property damage caused by each fire</b>	<b>Cause of Each Fire</b>
Edgehill Village 50 Magnolia Ave San Rafael, CA	0	0	0	\$0	N/A
Fanjeaux 180 Palm Ave San Rafael, CA	0	0	0	\$0	N/A
Pennafort 190 Palm Ave San Rafael, CA	0	0	0	\$0	N/A

Fires that do not meet the requirements for reporting to the Department of Education have occurred on campus. In 2016 there was a fire in the fryer in Caleruega kitchen.

### **REPORTING FIRES**

Report all occurrences of fire to:

- Call 911, or 9-911 from a campus extension phone
- Campus Security at 415-269-6070

Tammi Jackson, Vice President for Finance and Administration, 415-458-3726, maintains the log of all fires on campus for inclusion in this report.

### **EVACUATION PROCEDURES IN CASE OF FIRE**

Dominican University posts in hallways of campus buildings information on evacuation procedures in case of a fire. Please be sure you know how to exit all rooms and buildings safely in case of emergency. Students in the residence halls learn about safely evacuating their buildings in case of fire. Resident students should always know where all fire exits are located in their buildings.

- Exit the building as safely and quickly as possible if:
  - Fire alarm sounds
  - You smell gas
  - You smell or see smoke
  - You are instructed to evacuate
- Leave the building via nearest stairway or exit
- DO NOT use elevators
- Assist those with disabilities or those in need to exit the building
- Gather at the evacuation assembly area
- DO NOT return to the evacuated building until instructed that it is safe to do so.

**RESIDENCE HALL ASSEMBLY AREAS**

Please gather at the designated assembly areas listed below:

- Fanjeaux & Pennafort: gather on the Library Lawn
- Edgehill Village: gather at Caleruega Plaza (stay away from Shield Room windows)

**EVACUATION DRILLS**

Each residence hall has at least one mandatory unannounced evacuation drill each semester, and usually three to four are conducted per academic year. These drills are planned and documented by the Director of Housing. In 2016, twelve unannounced drills were conducted:

<b>Residence Hall Name</b>	<b>Spring 2016</b>	<b>Fall 2016</b>
Edgehill Village	2 drills	2 drills
Fanjeaux	2 drills	2 drills
Pennafort	2 drills	2 drills

**RESIDENCE HALL SAFETY SYSTEMS**

<b>Residence Hall Name</b>	<b>Safety Systems</b>
Edgehill Village	Fire extinguishers on each floor. Smoke detectors and alarms, a sprinkler system, pull stations (all monitored by Bay Alarm, a company that communicates directly with the San Rafael Fire Department when there is an alarm).
Fanjeaux	Fire extinguishers on each floor. Smoke detectors and alarms, a sprinkler system, pull stations (all monitored by Bay Alarm, a company that communicates directly with the San Rafael Fire Department when there is an alarm).
Pennafort	Fire extinguishers on each floor. Smoke detectors and alarms, a sprinkler system, pull stations (all monitored by Bay Alarm, a company that communicates directly with the San Rafael Fire Department when there is an alarm).

**FIRE SAFETY EDUCATION**

Dominican University takes fire safety seriously. Resident Advisors (RAs) receive training in fire safety and evacuation procedures during RA training before the start of the fall semester. RAs educate residents about fire safety and evacuations through mandatory floor meetings. Students receive education and training on fire safety and evacuation during orientation. Employees are offered annual training on emergency procedures which includes information on fire safety and evacuation.

The [2017-2018 Student Handbook](#) contains Dominican’s policies and procedures for fire safety, prevention, evacuation and education and is distributed annually.

**FIRE PREVENTION POLICIES**

**Candles and Incense:** The possession and burning of candles and incense is prohibited in the residence halls.

**Electrical and Cooking Appliances:** No cooking appliances of any kind may be used in the residence halls, as these pose a significant fire danger. The following items are not allowed in the residence halls:

- Space heaters or air conditioning units
- Electric Blankets
- Halogen lamps
- Small kitchen appliances (ex: toasters/ovens, coffee makers, rice steamers, etc.)
- Open element appliances (these are an extreme fire hazard)

In addition to the above restrictions, all electrical appliances must be UL approved

**Extension Cords:** Extensions cords are not allowed by order of the Fire Marshall. These cords pose a significant fire hazard should they be overloaded. Instead, students should purchase power strips with longer cords (5 to 10 feet in length) as these devices have built in protections.

**Smoking:** Smoking (including, but not limited to cigarettes/cigars, e-cigarettes, pipes, hookahs, water pipes, or vaporizers) is not permitted anywhere on the Dominican campus. All community members have the right and the responsibility to inform or remind violators of the policy and request compliance. If a problem arises with non-compliance, Security staff may be called. Visitors who refuse to comply will be removed from campus. Students in violation of the smoking policy will be fined \$50 for the first offense, and will be subject to further disciplinary sanctions, including additional fines, for repeat offenses of the policy.



## GRADUATION RATES AT DOMINICAN

U. S. Public Law 101-542, the Student Right to Know and Campus Security Act, requires that colleges and universities make known to current and prospective students the graduation rates of their first-time, full-time freshmen by gender and ethnicity, as well as graduation rates of athletes who received athletic related financial aid. Below are the graduation rates for the classes that entered in 2010 and 2012, as of July 15, 2017.

Dominican Graduation Rates					Percent 4-year Graduation Rate			
Graduation Year: 2016 Cohort Starting Year: 2012	Cohort count	Athlete Count	Basketball Count	Other Sports Count	All First-time Full-time Freshmen	All Athletes	Basketball	Other Sports
Total Cohort	265	50	7	43	57.36%	56.00%	57.14%	55.81%
Male	64	22	3	19	51.56%	45.45%	66.67%	42.11%
Female	201	28	4	24	59.20%	64.29%	50.00%	66.67%
Hispanic/Latino	77	11	1	10	51.95%	72.73%	100.00%	70.00%
Black/ African American	7	0	0	0	42.86%			
Asian	45	4	0	4	73.33%	25.00%		25.00%
American Indian/ Alaska Native	1	1	0	1	0.00%	0.00%		0.00%
Native Hawaiian/ Pacific Islander	2	0	0	0	100.00%			
White	74	23	4	19	52.70%	60.87%	75.00%	57.89%
Multiracial	12	2	0	2	41.67%	0.00%		0.00%
International	4	0	0	0	25.00%			
Unknown	43	9	2	7	67.44%	55.56%	0.00%	71.43%

*Dominican University Of California - 2017 Annual Security And Fire Report  
San Rafael And Ukiah Campuses*

Dominican Graduation Rates					Percent 6-year Graduation Rate			
Graduation Year: 2016 Cohort Starting Year: 2010	Cohort count	Athlete Count	Basketball Count	All Other Sports Count	All First-time Full-time Freshmen	All Athletes	Basketball	Other Sports
Total Cohort	338	74	12	62	71.01%	64.86%	25.00%	72.58%
Male	86	32	6	26	62.79%	59.38%	16.67%	69.23%
Female	252	42	6	36	73.81%	69.05%	33.33%	75.00%
Hispanic/Latino	83	13	1	12	69.88%	61.54%	100.00%	58.33%
Black/ African American	16	3	2	1	56.25%	33.33%	0.00%	100.00%
Asian	62	8	2	6	80.65%	62.50%	0.00%	83.33%
American Indian/ Alaska Native	5	3	0	3	40.00%	33.33%		33.33%
Native Hawaiian/ Pacific Islander	5	2	0	2	80.00%	50.00%		50.00%
White	90	28	2	26	73.33%	78.57%	0.00%	84.62%
Multiracial	13	3	1	2	69.23%	100.00%	100.00%	100.00%
International	6	1	0	1	50.00%	0.00%		0.00%
Unknown	58	13	4	9	67.24%	53.85%	25.00%	66.67%

Data source: Office of Institutional Research

## CONSUMER INFORMATION SUMMARY

The Financial Aid Office has prepared this summary of federally-required disclosure information for Dominican University of California students. This information was reviewed in September 2017. Paper copies of the information are upon request.

The following required disclosure information is available at the location indicated:

Costs of Attendance	<a href="http://www.dominican.edu/admissions/aid/costs2.html">www.dominican.edu/admissions/aid/costs2.html</a>
Types of Aid Available	<a href="http://www.dominican.edu/admissions/aid.html">www.dominican.edu/admissions/aid.html</a>
Process for Receiving Aid	<a href="http://www.dominican.edu/admissions/aid/general-financial-aid-information.html">www.dominican.edu/admissions/aid/general-financial-aid-information.html</a>
How Eligibility is Determined	<a href="http://www.dominican.edu/admissions/aid/forms-apply">http://www.dominican.edu/admissions/aid/forms-apply</a> See Financial Aid Award Guides
How Dominican Distributes Aid among its Students	<a href="http://www.dominican.edu/admissions/aid/forms-apply">http://www.dominican.edu/admissions/aid/forms-apply</a> See Financial Aid Award Guides
How and when financial aid is disbursed	<a href="http://www.dominican.edu/admissions/aid/general-financial-aid-information.html">www.dominican.edu/admissions/aid/general-financial-aid-information.html</a>
Satisfactory Progress Requirements	<a href="http://www.dominican.edu/financialaid/sap">www.dominican.edu/financialaid/sap</a>
Requirements to Repay Loans	<a href="http://www.dominican.edu/admissions/aid/management-debt">www.dominican.edu/admissions/aid/management-debt</a>
Availability of Loan Deferments	<a href="http://www.dominican.edu/admissions/aid/management-debt">www.dominican.edu/admissions/aid/management-debt</a>
Entrance and Exit Counseling Requirements for Loans	<a href="https://studentloans.gov/myDirectLoan/index.action">https://studentloans.gov/myDirectLoan/index.action</a>
Federal Student Aid availability for Study Abroad Programs	<a href="http://www.dominican.edu/admissions/aid/studyabroad">http://www.dominican.edu/admissions/aid/studyabroad</a>

Family Right to Privacy Act (FERPA)	<a href="http://www.dominican.edu/academics/resources/registrar/academic-information/ferpa">www.dominican.edu/academics/resources/registrar/academic-information/ferpa</a>
Requirements for Officially Withdrawing	<a href="http://www.dominican.edu/academics/resources/registrar/academic-information/leave-of-absence">www.dominican.edu/academics/resources/registrar/academic-information/leave-of-absence</a>
Dominican Refund Policies	<a href="http://www.dominican.edu/academics/resources/registrar/academic-information/tuitionrefund">www.dominican.edu/academics/resources/registrar/academic-information/tuitionrefund</a>

Return of Federal Student Aid Funds due to withdrawal	<a href="http://www.dominican.edu/admissions/aid/withdrawalfunds">http://www.dominican.edu/admissions/aid/withdrawalfunds</a>
---	---

Completion Rates	<a href="http://www.dominican.edu/about/facts/institutionalresearch/retention-and-graduation">http://www.dominican.edu/about/facts/institutionalresearch/retention-and-graduation</a>
Retention	<a href="http://www.dominican.edu/about/facts/institutionalresearch/retention-and-graduation">http://www.dominican.edu/about/facts/institutionalresearch/retention-and-graduation</a>
Types of graduate and professional education pursued by four-year graduates	Career and Internship Services, 415-485-3235
Drug and Alcohol Abuse Prevention	<a href="http://www.dominican.edu/campus-life/current/studentlife/files/studenthandbook2017-2018">http://www.dominican.edu/campus-life/current/studentlife/files/studenthandbook2017-2018</a>
Campus Crime Statistics	<a href="http://www.dominican.edu/about/emergency/crime-statistics">http://www.dominican.edu/about/emergency/crime-statistics</a>

Equity in Athletics Summary	<a href="http://ope.ed.gov/athletics/">ope.ed.gov/athletics/</a>
Athlete Completion Rates	<a href="http://www.dominican.edu/about/facts/institutionalresearch/right-know">www.dominican.edu/about/facts/institutionalresearch/right-know</a>

Student Complaints	Bureau for Private Postsecondary Education 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833 <a href="http://www.bppe.ca.gov/enforcement/complaint.shtml">http://www.bppe.ca.gov/enforcement/complaint.shtml</a> Telephone: (916) 431-6924, FAX: (916) 263-1897
Accreditation	<a href="http://www.dominican.edu/about/facts/accreditations">www.dominican.edu/about/facts/accreditations</a>
Facilities and Services for Disabled Students	<a href="http://www.dominican.edu/academics/advising/disability.html">www.dominican.edu/academics/advising/disability.html</a>
Academic Programs	<a href="http://www.dominican.edu/academics/majorsprograms">http://www.dominican.edu/academics/majorsprograms</a>
Copyright Infringement	<a href="http://libguides.dominican.edu/Copyright-At-Dominican/CopyrightDefinitions">http://libguides.dominican.edu/Copyright-At-Dominican/CopyrightDefinitions</a>
Transfer Credit Policies	<a href="http://www.dominican.edu/academics/resources/registrar/academic-information/transferpolicies">http://www.dominican.edu/academics/resources/registrar/academic-information/transferpolicies</a>
Articulation Agreements	<a href="http://www.dominican.edu/admissions/undergrad/transfer/transfer-agreement">http://www.dominican.edu/admissions/undergrad/transfer/transfer-agreement</a>
Study Abroad Credit Policies	<a href="http://www.dominican.edu/admissions/global-education/global-learning/returning-to-dominican">http://www.dominican.edu/admissions/global-education/global-learning/returning-to-dominican</a>

The following reports are available on request. Please contact the office or individual indicated:

Annual Equity in Athletics Report	Conlan Recreation Center Coordinator, 415-482-3507
Annual Security and Fire Report	Human Resources, 415-482-1847

In addition to the federally-required information, students may find the following resources helpful:

Sexual Harassment and Assault Policy	<a href="http://www.dominican.edu/campus-life/current/studentlife/student-rights-responsibilities/sexual-misconduct-policies">http://www.dominican.edu/campus-life/current/studentlife/student-rights-responsibilities/sexual-misconduct-policies</a>
Emergency Procedures	<a href="http://www.dominican.edu/campus-life/current/studentlife/files/studenthandbook2017-2018">http://www.dominican.edu/campus-life/current/studentlife/files/studenthandbook2017-2018</a>
Academic Support Services	<a href="http://www.dominican.edu/academics/advising/index.html">http://www.dominican.edu/academics/advising/index.html</a>

If you have questions about the Consumer Information section of this report, please contact the Office of Financial Aid at [415-257-1350](tel:415-257-1350) during regular business hours.

## **NOTICE OF NON-DISCRIMINATION**

The University is committed to maintaining a positive learning, working, and living environment. The University does not discriminate on the basis of race, color, religion, national origin, sex (including pregnancy, childbirth, and any related medical condition), gender (including gender identity and gender expression), age, marital status, registered domestic partnership status, mental or physical disability status, religion (including religious dress and grooming practices), sexual orientation, military or veteran status, genetic information, or any other characteristic protected by law in admission and access to, and treatment and employment in, its educational programs and activities. In pursuit of these goals, the University will not tolerate acts of discrimination, sexual misconduct, or retaliation against or by any administrator, staff, faculty, or student as such behavior seriously undermines the University's effectiveness as an educational institution and a workplace.