



2010-11 FINANCIAL AID BUDGET APPEAL

Information About the Student

First Name:	Middle Initial:	Last Name:
Mailing Address:		DU ID or SSN:
Daytime Phone Number:	Email Address:	

Instructions

This form may be used to document additional education-related expenses while enrolled at least halftime at Dominican University of California. The Financial Aid Office uses standard budget allowances in determining your eligibility for aid, and may re-evaluate the budget components if your actual or expected expenses exceed the standard allowances. Budget adjustments may only be made for permissible expenses related to education, as determined by federal regulation. The Office of Financial Aid will not exceed the limits published on this form, no exceptions. If your expenses exceed the maximums, it is up to you to make the necessary arrangements to cover the difference.

Please follow the instructions carefully, and provide all required documentation. Appeals without appropriate documentation included cannot be considered. Return this form to the Financial Aid Office.

Note: Budget appeals may be used to re-evaluate loan eligibility only.

Off-campus living expenses greater than standard budget allowance

Off-campus living expenses are based on double-occupancy average costs for a single student. If your actual expenses exceed the standard allowances (maximum \$1,600 per month), complete this section and provide documentation (lease, rental, or mortgage statement, copies of bills and receipts):

	Standard Monthly Allowance	Actual Monthly Expenses
Housing (Food, Rent/Mortgage and Utilities)	\$1220 per month	
Local Transportation	\$120 per month	

Purchase of Computer Hardware

Students who need to purchase a computer for educational purposes may request all or a portion of their computer expense up to a maximum of \$2,000. Allowed expenses include a computer (desktop or laptop), monitor, and printer. Attach a copy of the actual payment receipt or purchase agreement, showing the detail of hardware being purchased. ***Students may only request this budget adjustment once for their program at Dominican.***

Other

Other expenses such as dependent child care expenses (maximum of \$1,000 per month) or excess travel costs may also be considered under specific circumstances. Travel costs for Dominican trip classes may be included if the class is being taken for credit and falls within a regular semester, and the student is enrolled in at least 6 units overall. On a separate sheet, provide an explanation of other expenses and documentation of actual or expected out of pocket expenses.

*Return this completed form and required documentation to the Financial Aid Office, 50 Acacia Avenue,
San Rafael, CA 94901, or fax to 415-485-3294.*