

Welcome to Dominican University of California Student Accounts Online Payment demonstration for Parent Access. This demo will show you how to use the online gateway for student account payments.

Please remember that this Online Payment gateway will only be available once your son or daughter adds you as an authorized user on the account. You will receive an email with your initial login information to allow you to use this site. When you have this, you are ready to make a payment online.

You begin by logging into **commerce.cashnet.com/dominicanepay**

This will take you to the Dominican Online Payment Gateway.

Click the link for **Parents & Authorized Users**, then use the login information you received via email.

The next screen will show you the Current Balance on the student's account.

To Make a Payment, click **Student Account Balance Tuition & Fees**. This will take you to the next screen where you can change the payment amount you would like to make at this time.

Click **Continue** to review your transaction. Then click **Checkout**.

The next screen will require your account information from your checking account. It will require the routing number and the account number from your checking account.

Once you are done, click **Continue**. Verify the email address where you'd like the electronic receipt sent and then click Continue Checkout. After reviewing your information, click **Submit Payment**.

For your security, click the **Return to Self-Service to Log Out** link to Log Out.

This will complete your online payment.

Dominican University of California is confident that the new online payment option will make paying the students account more convenient.