DOMINICAN UNIVERSITY of CALIFORNIA 1890

FORM #3: CREDENTIAL CHECKLIST

Student Name (Last, First Middle):		All Former Names:
Credential Goal:		
Student ID:	SSN:	DOB:
Address:		
Home Phone:	Cell Phone:	
Work Phone:	Email:	

Prior to admission to the program

_____ Certificate of Clearance

_____ Current TB Clearance (valid for 2 years)

Prior to the end of the first semester

_____ Original Basic Skills Requirement (usually CBEST)

_____ Child and Adolescent Development course

Prior to Fieldwork (except Accelerated- prior to Student Teaching)

_____ Original Subject Matter Requirement (usually CSET)

Prior to your credential recommendation

_____ Original RICA scores (multiple subject and education specialist only)

_____ Verification of Constitution Requirement

_____ Verification of current CPR (Infant, child, and adult CPR certification which meets the criteria of the American Heart Association or the American Red Cross.) Please copy both sides of the card.

_____ Verification of TPA Requirement

_____ $0 (Zero) Balance Verification (final bill showing $0 balance, or print out from Business Services Office).

_____ Official transcripts from all college level coursework

_____ Form #14 – Program Completion Questionnaire

All of the above requirements must be fulfilled prior to being recommended for your Preliminary Credential. They must be submitted within the timeframe listed or you may be delayed in your program. All items should be submitted to the Credential Analyst to be added to your file.

Information pertinent to your credential, including your academic record, test scores, and the above listed information, may be shared with the State of California as relevant for the filing of your credential.

I have read and understand these requirements: _____ _____

Signature Date

Credential requirements for admission to Supervised Teaching are/ are not complete.	Credential requirements for Preliminary Credential are/ are not complete.
Date: _____ Verified by: _____	Date: _____ Verified by: _____

For questions, please contact your credential analyst:
Jemie Rocca, at 415-257-0133 or jemie.rocca@dominican.edu