

**APPENDIX B2B**

**PREC FORMS: MATERIALS SUBMITTED FOR POST-TENURE REVIEW**

**Continued Appointment for Post-Tenure Review (Section 7.2)**

Documents
1. Personal commentary that includes achievements of past five years and plans for professional development in next five years. (See 7.2)
2. Copy of VPAA letter received from last PREC review 10.1.1 (address/explain in personal commentary)
3. Curriculum Vitae 10.1.2
4. Workload & Activity Reports since last submission of review portfolio 10.1.3
5. Letters from University community (must include chair and dean) and must include cover sheet for each. 10.1.4*

The above materials should be submitted in a binder with dividers corresponding to above numbered items.

This grid is to be used as a guide. Please consult the *Review, Promotion, and Tenure Policy* for complete details.

\*All letters are sent to the PREC c/o Office of the Provost/VPAA

**Deadlines:**

Application Response Card

July 15          RSVP due for continued appointment

Continued Appointment or Promotion and/or Tenure

Sept. 15        Portfolios due

Oct. 1          Support letters due from dean and chair

Oct. 15        Response letters due (optional)