

DRAFT April 27, 2007

Mid-term Review of Tenure Track Faculty

1. All new tenure track faculty are provided with a PREC Portfolio Preparation Binder that instructs them in the ways of the Review Promotion and Tenure Policy (RPTP) and the Promotion Review and Ethics Committee (PREC) at DUofC. *
2. By September 15th of the fourth year (or the mid-point determined by the provost's office) the mid-term faculty member submits the portfolio to date to the Mid-term Review Committee (MTRC), via the Provosts office, for a formative review.
3. The Dean, Department Chair, and one previous member of the PREC constitute the MTRC.
4. The MTRC meet to review and discuss the faculty portfolio to date. This MTRC committee writes a letter of formative assessment to the mid-term faculty member.
5. This letter is reviewed in a one time meeting, held by December 1, between the MTRC and the mid-term faculty member.
6. The letter from the MTRC is forwarded to the Provost's office, along with any recommendations for intervention and support.

*Any tenure track faculty members currently in their fourth, fifth, or sixth year may elect to participate in this process. The process will be required of all faculty currently in their first, second, or third year.