

HUMAN RESOURCES

2007 TRAINING SCHEDULE

DATE	FORUM	TOPIC	TIME	ROOM	PRESENTED BY
Jan 11, 2007	Supervisor	What's New - Taxes, TIAA-CREF, Etc.			HR Director
March 1, 2007	Brown Bag	Diversity & Campus Customer Service	12p-1p	Creekside	Suresh Appavoo
March 2, 2007	Brown Bag	Ergonomics	12p-1p	Creekside	Paul Ahluwalia
March 14, 2007	Supervisor	Performance Management - Appraisals	10a-11a		HR
April 4, 2007	Brown Bag	FERPA	12p-1p	LIB207	Marianne Stickel
May 24, 2007	Supervisor	FLSA Update/Refresher	10a-11a	Creekside	HR
June 21, 2007	Brown Bag	Conflict Management Between Peers	12p-1p	Creekside	John Lemmon
July 12, 2007	Brown Bag	Work Efficiently	12p-1p	Creekside	consultant
July 19, 2007	Supervisor	Supervisors Survival Guide	10a-11a	Creekside	HR
Aug 23, 2007	Brown Bag	Estate Planning	12p-1p	Creekside	Principal or Wells Fargo
Sept 20, 2007	Supervisor	Team Building	10a-11a	Creekside	
Oct 25, 2007	Brown Bag	Diversity – Cultural Behavior & Role Playing (Customer Service)	12p-1p	Creekside	Suresh Appavoo
Nov 14, 2007	Supervisor	Recruitment/Hiring	10a-11a	Creekside	
Dec 13, 2007	Brown Bag	How to Get Organized	12p-1p	Creekside	consultant

Topics subject to change based on availability of presenters.