



October 9, 2007

Ms. Sample PA Student  
50 Acacia Avenue  
Albany, CA 94901

Dear Sample,

Thank you for your inquiry about the Pathways evening bachelor's degree program! I am pleased to invite you to call me for an appointment to discuss your college plans and our application process. My office hours are weekdays from 9:00 am to 6:00 pm. You can reach me by email at [larry.schwartz@dominican.edu](mailto:larry.schwartz@dominican.edu) or by calling (415) 458-3748.

Sample, I hope you will consider attending one of our fall information sessions. You will gain an overview of the Pathways program and details on academic majors. An advisor will be present to discuss how it might be possible to earn university credit through examinations, course challenges and experiential learning. You will be receiving an invitation to an information session with further information regarding location and how to RSVP. In the meantime, here is a listing of dates and times:

- Tuesday, October 2, 2007 from 6:00- 8:00 p.m.
- Thursday, November 1, 2007 from 6:00-8:00 p.m.
- Thursday, December 6, 2007 from 6:00-8:00 p.m.

I look forward to hearing from you!

Sincerely,

Larry Schwartz, Admissions Counselor  
Pathways and Graduate Admissions  
Phone: (415) 458-3748 FAX: 415-485-3214  
Email: [larry.schwartz@dominican.edu](mailto:larry.schwartz@dominican.edu)

**This place changes people.**



October 9, 2007

Ms. Sample PA Student  
50 Acacia Avenue  
Albany, CA 94901

Dear Sample,

Education can transform your life and open doors for your future. I would be happy to answer any questions you might have about the Pathways evening degree program and discuss how college can fit into your life.

Act now, start the enrollment process for the Fall 2002 Semester. Our academic advisor, Jeane Redsecker, is available to develop your preliminary degree plan. To schedule an appointment you must have transcripts, either official or unofficial. Please give her a call at 415-458-3705. Or, if you need guidance regarding the application process, please feel free to call me. Enclosed is an application for your use.

Financial aid is a valuable tool to help you fund your education. If you intend to apply for this aid, it is important to apply early so that your financial aid award is in place before the beginning of the semester. If you have questions about the application process, let me know.

Thank you for your interest in Pathways. I look forward to hearing from you.

Sincerely,

Larry Schwartz, Admissions Counselor  
Pathways and Graduate Admissions  
Phone: (415) 458-3748 FAX: 415-485-3214  
Email: [larry.schwartz@dominican.edu](mailto:larry.schwartz@dominican.edu)

P.S. Apply online at [www.dominican.edu](http://www.dominican.edu), and we will waive the application fee.

**This place changes people.**



DOMINICAN  
UNIVERSITY  
of CALIFORNIA  
1890

October 9, 2007

Ms. Sample PA Student  
50 Acacia Avenue  
Albany, CA 94901

Dear Sample,

It's not too late to apply and register for the Fall 2002 term. Classes begin August 21 - act now to reserve your place! Enclosed is an application and return envelope for your immediate reply or use our free online Pathways application at [www.dominican.edu/Admissions](http://www.dominican.edu/Admissions).

Once you are admitted, there is a two-step process to register for classes. You will need to:

- Take any required Placement Tests
- Meet with your Academic Advisor

The *first step* is to take the Computer Competency, Writing and Mathematics Placement Tests, if required. If you have received your Transcript Evaluation Form it will tell you which Tests (if any) are required. Page one of the Transcript Evaluation contains Yes and No boxes checked showing your Placement Testing requirements. The descriptions of the tests are listed on the enclosed sheet. Please call your Academic Advisor to schedule your placement exam(s).

The *second step* is to set up a registration advising appointment with Jeane Redsecker, your academic advisor, by calling (415) 458-3705. During this appointment, Jeane will answer any questions you have about your first semester at Dominican. She will help you select classes and guide you through the registration process. Remember, you must pay the \$100 enrollment fee before you can register for classes. You can pay by credit card by calling the Office of Admissions at 415-485-3280 or send a check in the enclosed envelope.

If you have not applied for financial aid do so right away! The process can take a few weeks and your aid may be held up. Once you begin, it is important that you respond promptly to any requests for information from the Financial Aid Office. If you have filed a FAFSA form but have not received an Award Letter, your application file may be incomplete. Please contact us if you have questions about financial aid.

New Student Orientation is a great opportunity to obtain valuable information on University policies and campus services. You will be informed of the date, time, and location as soon as it is announced.

Sample, please contact the Admissions Office if you have any questions.

Sincerely,

Larry Schwartz, Admissions Counselor  
Pathways and Graduate Admissions  
Phone: (415) 458-3748 FAX: 415-485-3214  
Email: [larry.schwartz@dominican.edu](mailto:larry.schwartz@dominican.edu)

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