

— ATTENTION, SCHOLARS —
TUTORING SERVICES AVAILABLE!

In which subjects is tutoring available?

We make every effort to provide tutoring in as many subjects as possible, such as algebra, anatomy and physiology, biology, calculus, chemistry, economics, nursing, Spanish, statistics, and writing. However, we cannot guarantee that tutoring will be available in any particular subjects other than writing and math.

Who are the tutors?

Tutors are primarily students who have been referred to our center by faculty members. They have strong academic records and have demonstrated the skills to provide support and encouragement to students. A number of our tutors are professionals, hired on a part-time basis to assist students in several different subjects.

How many hours of tutoring can you expect to receive?

In general, students are allowed one hour of tutoring a week per subject. The Director of Learning Services (Chrisa Hotchkiss) may grant additional tutoring hours on a case-by-case basis.

Where do you go for tutoring, and how do you sign up?

Tutoring Services is located on the first floor of Bertrand Hall in room 110, directly across from the Academic Advising and Support Center (AASC). There are no set hours for tutoring: it is available by appointment only. To sign up for a tutor, you must contact Chrisa Hotchkiss, Director of Learning Services. Her number is 415/257-0153. She will find the best tutor for you and provide the name and number of the tutor for you to contact. You and the tutor will choose a time to meet that is convenient for you both. Tutoring is provided on a first-come/first-serve basis, and spaces fill up quickly after midterms. Most of the tutoring occurs in the TLC (Bertrand 110).

Will tutors proofread your papers?

We do not provide proofreading or editing services on campus, but our tutors can help you learn how to proofread your own papers. If you are interested in working with a tutor regularly to help with grammar, sentence structure, or to formulate ideas, that we can do.

Who do you contact if you need to cancel an appointment?

If you need to cancel an appointment, please contact your tutor directly first. If necessary, you can also leave a message for Chrisa Hotchkiss at 415/257-0153.