

Supervisor's Performance Evaluation of Internship

Student: Supervisor:

Placement: Date:

Internship Faculty Advisor:

WORK HABITS AND PRESENTATION OF SELF (Please use drop-down menu and rates the student with this scale—Superior, Good, Average, Poor)

Is punctual and dependable: Drop-down

Is self-reliant: Drop-down

Looks for new responsibilities: Drop-down

Dresses neatly and appropriately: Drop-down

SKILLS IN TASK PERFORMANCE

Completes assigned tasks: Drop-down

Attends to details: Drop-down

Manages time and energy well: Drop-down

Meets deadlines: Drop-down

Understands and follows instructions: Drop-down

Demonstrates specific skills necessary to the job: Drop-down

Other skills (specify):

ATTITUDE

Accepts and makes positive use of criticism: Drop-down

Understands and accepts necessity of some dull and repetitive tasks: Drop-down

Demonstrates problem-solving orientation: Drop-down

Willing to attempt new challenges: Drop-down

Relates well with co-workers: Drop-down

Is cooperative, flexible and adaptable: Drop-down

What have been the student's major strengths in the internship?

In what areas could the student improve in order to function more effectively?

Comments:

Signature of Job-Site Supervisor