

# Services for Students

<i>Where?</i>	<b>Academic Advising and Support</b> Bertrand Hall Room 109	<b>Business Services</b> Bertrand Hall Room 103	<b>Career and Internship Services</b> Campus & Community Resource Center (across from Pennafort)	<b>University Counseling Services</b> Bertrand Hall Room 21	<b>Financial Aid</b> Bertrand Hall Room 105
<i>Who?</i>	Everil Robertson, Director  Marsha Conley Lisa Haydon Chrisa Hotchkiss Vaolele Stawiarski Kathryn Mulholland Jeane Redsecker	Sharon Corredor, Accounts Receivable Supervisor  Isabella Crowel, Cashier	Susan Fyles, Director  Jennifer Castillo, Career Counselor	Ginia Laudisio, Program Manager	Mary-Frances Causey, Director  Jin Choi (A-K) Jane Jamora (L-Z)
<i>What?</i>	<ul style="list-style-type: none"> <li>• Academic advising</li> <li>• Disability accommodations</li> <li>• International student advising</li> <li>• Placement testing</li> <li>• Teaching and Learning Center (TLC)</li> <li>• Tutoring</li> <li>• Skills workshops</li> </ul>	<ul style="list-style-type: none"> <li>• Billing</li> <li>• Payments</li> <li>• Refunds</li> <li>• Student medical insurance</li> <li>• Book advances</li> </ul>	<ul style="list-style-type: none"> <li>• Career counseling</li> <li>• Internship listings</li> <li>• Job search                             <ul style="list-style-type: none"> <li>* Resume writing</li> <li>* Interview skills</li> </ul> </li> <li>• Graduate school information</li> <li>• What can I do with my major?</li> <li>• Part-time &amp; full-time job listings</li> <li>• Alumni connections</li> </ul>	<ul style="list-style-type: none"> <li>• One-on-one, group, or family psychological counseling</li> <li>• Anxiety concerns</li> <li>• Stress issues</li> <li>• Personal growth</li> </ul>	<ul style="list-style-type: none"> <li>• Need-based grants/loans</li> <li>• Private loans</li> <li>• Work Study</li> <li>• Assistance in finding financial resources</li> <li>• Financial literacy workshops</li> <li>• Scholarship search workshops</li> </ul>
<i>How?</i>	(415) 257-1388	(415) 257-0161	(415) 485-3235 (415) 485-3283	(415) 485-3258	(415) 257-1350

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<i>Where?</i>	<b>Health Services</b> Bertrand Hall Room 100	<b>Information Technology</b> Alemany Library	<b>Library Services</b> Alemany Library	<b>Office of the Registrar</b> Bertrand Hall Room 108	<b>Student Life</b> Anne Hathaway Cottage
<i>Who?</i>	Susana McKeough, Nurse Practitioner  Mary Vidal, Health Coordinator, EMT	Jackson Ratcliffe, Director  Arlin Benavides Andrea Broderick Ben Caparoso Jane Droogsma Peter Mentzer Carlos Perez Coleman Reif Chris Tucker	Gary Gorka, Dean Amy Whitely, Co- Director  Kenneth Fish, ILL Suzanne Roybal Alan Schut Lisa Wendell Shaun Barger A.J. Real, Circulations	Marianne Stickel, Registrar  Sierra Capelli Margarita Fernandez Xiomara Garcia Shannon Gerry Simona Scotti	John Kennedy, Dean of Students  Fr. Bob Haberman Sr. Carla Kovack Paul Raccanello Damien Hansen
<i>What?</i>	<ul style="list-style-type: none"> <li>• Acute care for medical problems and minor injuries</li> <li>• Health counseling</li> <li>• Health education</li> <li>• Referrals</li> <li>• Immunization</li> <li>• TB testing</li> <li>• Smoking cessation counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Penguin Pass</li> <li>• *ID Card</li> <li>• *Login ID/password</li> <li>• *email</li> <li>• Wireless</li> <li>• Minor computer repair</li> <li>• Phones</li> <li>• Dorm Internet access</li> </ul>	<ul style="list-style-type: none"> <li>• Workshops in MLA and APA styles</li> <li>• Research and reference assistance</li> <li>• Computer labs</li> </ul>	<ul style="list-style-type: none"> <li>• Academic petitions</li> <li>• Add/drop classes</li> <li>• Degree audits</li> <li>• Registration for classes</li> <li>• Transfer evaluations</li> <li>• Transcripts</li> <li>• Withdrawals</li> </ul>	<ul style="list-style-type: none"> <li>• Campus Housing</li> <li>• Campus Ministry</li> <li>• Judicial Board</li> <li>• Student activities</li> <li>• Student grievances</li> </ul>
<i>How?</i>	(415) 485-3208	Online at: <a href="http://xhelpdesk.dominican.edu">http://xhelpdesk.dominican.edu</a> IT Hotline (415) 257-0123	(415) 485-3251	(415) 458-3766	(415) 485-3223