



Please cut/tear off this **Rental Request** and return it to the **Provost's Office (Guzman 210)** by **August 15**.

Name: \_\_\_\_\_  
Ext.: \_\_\_\_\_

**Check Highest Degree Earned:**

- Bachelors                       Masters                       Doctorate

**Items desired:**

Gown:     Yes    No    Hood:  Yes    No

Cap:        Yes    No    Size: \_\_\_\_\_ (Head measured in inches or cap size can be measured in the Academic Affairs Office, Guzman Hall Room 210)

Height with shoes: \_\_\_\_\_ Weight: \_\_\_\_\_

School where highest degree earned: \_\_\_\_\_

Degree earned: (i.e., MS in nursing or education, PhD in philosophy or other doctorate)

**OR**

- Use information on file in Academic Affairs Office from Convocation or Commencement**

*For Academic Affairs Office Use Only:*

Payment type: \_\_\_\_\_ Date: \_\_\_\_\_

Date notified of arrival: \_\_\_\_\_

Date returned: \_\_\_\_\_