

FORMAL GRIEVANCE PETITION

Dominican University
Petition to Initiate a Formal Grievance

This petition must be submitted to the appropriate University officer (for faculty, the Chief Academic Officer; for staff, the Chief Financial Officer; for students, the Vice President for Student Life) within 30 working days of the action/incident being grieved, or the latest in a series of actions/incidents.

Person initiating petition: _____ Date: _____

Status: Faculty Staff Student

Department: _____ Daytime Phone: _____

Person whose action is being grieved: _____

Department: _____

Status: Faculty Staff Student

Date(s) of action(s) being grieved:

Description of action(s) being grieved:

Desired remedy:

History of efforts to obtain satisfaction:

(Attach additional sheets if necessary)